



16319 Kettle River Blvd. Columbus, MN 55025  
Phone 651-464-3120

PERMIT NUMBER \_\_\_\_\_

**PERMIT APPLICATION FOR RESIDENTIAL RE-ROOFING**

JOB ADDRESS \_\_\_\_\_

Property ID # \_\_\_\_\_

Owner's Name \_\_\_\_\_ Telephone \_\_\_\_\_

General Contractor \_\_\_\_\_ Telephone \_\_\_\_\_

Fax \_\_\_\_\_ Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

E-mail Address \_\_\_\_\_ Contractors License Number \_\_\_\_\_

Type of shingle to be used \_\_\_\_\_

Valuation of Work \$ \_\_\_\_\_

SEPARATE PERMITS ARE REQUIRED FOR ELECTRICAL, PLUMBING, HEATING AND A/C, FIREPLACE, AND FIRE SPRINKLERS. THIS PERMIT BECOMES NULL AND VOID IF WORK OR CONSTRUCTION AUTHORIZED IS NOT COMMENCED WITHIN 180 DAYS, OR IF CONSTRUCTION OR WORK IS SUSPENDED OR ABANDONED FOR A PERIOD OF 180 DAYS AT ANY TIME AFTER WORK IS COMMENCED.

I HEREBY CERTIFY THAT I HAVE READ AND EXAMINED THIS APPLICATION AND KNOW THE SAME TO BE TRUE AND CORRECT. ALL PROVISIONS OF LAWS AND ORDINANCES GOVERNING THIS TYPE OF WORK WILL BE COMPLIED WITH WHETHER SPECIFIED HERIN OR NOT. THE GRANTING OF A PERMIT DOES NOT PRESUME TO GIVE AUTHORITY TO VIOLATE OR CANCEL THE PROVISIONS OF ANY OTHER STATE OR LOCAL LAW REGULATING CONSTRUCTION OR THE PERFORMANCE OF CONSTRUCTION.

TOTAL AMOUNT DUE \$ 76.00 DATE PAID \_\_\_\_\_ RECEIPT NO. \_\_\_\_\_

CHECK # \_\_\_\_\_ ACCOUNT HOLDER \_\_\_\_\_

SIGNATURE OF CONTRACTOR OR AUTHORIZED AGENT \_\_\_\_\_ DATE \_\_\_\_\_

SIGNATURE OF OWNER (IF OWNER BUILDER) \_\_\_\_\_ DATE \_\_\_\_\_

BUILDING OFFICIAL \_\_\_\_\_ DATE \_\_\_\_\_

## RESIDENTIAL ROOFING REQUIREMENTS

- Fill out Permit Application.
- Asphalt shingles shall be used only on roof slopes of 2 units vertical in 12 units horizontal or greater.
- Flashing against a vertical sidewall shall be by step-flashing, kick-out flashing is required to divert water away from walls.
- A cricket or saddle shall be installed for any chimney or penetration more than 30 inches wide, and shall be sheet metal or of the same material as the roof covering.
- Roof Ice Barrier underlayment shall extend at least 24 inches inside the exterior wall line of the building.
- Fasteners for asphalt shingles shall be galvanized steel, stainless steel, aluminum or copper roofing nails, minimum 12 gauge shank with a minimum 3/8 inch diameter head and a length to penetrate through the roofing materials and 3/4 inch into the roof sheathing. Staples only permitted if approved by the manufacturer. Shingles shall have the minimum number of fasteners required by the manufacturer. Normal application requires not less than four fasteners per strip shingle or two fasteners per individual shingle.
- Roof ventilation is required. Minimum of 1/150 of the area requires ventilation, or 1/300 is permitted provided at least 50 percent of the ventilation is provided by vent openings in the eaves.
- Photos of the Ice Barrier underlayment may remain on-site in an accessible location. When the project is finished please call the Building Department at (651) 464-3120 ext. 1013 for a final inspection.