

CITY OF COLUMBUS
JOINT CITY COUNCIL AND PLANNING COMMISSION MEETING
03.18.20

The March 18th, 2020 joint meeting of the City Council and Planning Commission for the City of Columbus was called to order at 7:03 p.m. by Chair Ron Hanegraaf at the City Hall. Present were Commission members: Kris King, Pam Wolowski, and Barb Bobick (via telephone); City Administrator Elizabeth Mursko; City Planning Technician Ben Gutknecht; and Administrative Technician Rochelle Busch. The meeting was held in a telephonic meeting format.

Also, in attendance were: Mayor Jesse Preiner, City Council members: Janet Hegland, and Shelly Logren (via telephone); and Matthew Weiland.

CONFERENCE CALL - TELEPHONIC MEETING ETIQUETTE

Conference call etiquette for the general public and others attending the meeting via telephone was reviewed as follows:

1. Join the call at least 10 minutes in advance to ensure the technology is working properly.
 - Phone number: 651-419-9018
 - Password: 16319
2. The Leader will do a roll call for in-person attendees and then for remote attendees. State your full name when the Leader asks what remote attendees are on the phone.
3. The Leader will announce when it is time for Public Open Forum. Hold comments or questions until this time.
4. Mute your line when you are not speaking. Everyone participating in the teleconference can hear every noise that you make, including eating, shuffling papers, etc.
5. Have a good internet or cellular connection. If possible, dial in from a landline since cell phones can be problematic depending on your connection.
6. Don't use other phones or gadgets during the teleconference. This can create a poor connection or static feedback and is very annoying for callers!
7. Silence your phone.
8. Never put the call on hold. (Also - if you are using your cell phone for the teleconference, do not navigate to other apps such as texts, email, Facebook, Instagram, etc.).
9. Wait to speak until a second after the person speaking is completely through talking to avoid interrupting or talking over one another.

AGENDA APPROVAL

Motion by Wolowski to approve agenda as written. Second by King. Votes as follows: King – Aye, Wolowski – Aye, Bobick - Aye, Hanegraaf – Aye. Motion carried.

APPROVAL – PUBLIC HEARING MINUTES – LEE PRESERVE, PRELIMINARY PLAT REVIEW(PC20-101) ON 03.04.20

Motion by King to approve the minutes from the request for a preliminary plat “Lee Preserve” creating two (2) new lots in the Rural Residential zoning district held on March 4th, 2020 as written. Second by Wolowski. Votes as follows: King – Aye, Wolowski – Aye, Bobick - Aye, Hanegraaf – Aye. Motion carried.

CLEAR CHANNEL OUTDOOR LLC. COLUMN COVER DESIGN REVIEW NON-BINDING CONCEPT REVIEW AND DISCUSSION

Clear Channel Outdoor LLC. Representative, Matthew Weiland, presented to the Planning Commission a non-binding concept plan for a column cover design. The design consisted of a fabricated steel frame that attaches to the existing column. They have consulted engineers, and they believe the design will work. The base will be cobblestone, to match the new bridge colors. King questioned on if the cobblestone will go down to the concrete pad. Weiland responded that the plan is to bring it as close to the ground as they can. King asked if the design will encase the meter box? Weiland noted that it will encase the meter box and will be accessible by a door through the column cover. They are sure the box will not be visible. The Cement board used will be pre-painted and as maintenance free as possible. King questioned if any billboards that are being removed? Weiland stated 10-13 signs will be removed. He stated that they are hoping to reapply and add dynamic where they can. King made mention that on her commute recently, she noticed quite a few signs without lights. Weiland stated he wasn't aware of that issue. King commented that she thought the design is clean and simple. Hanegraaf stated he was looking for more, but it does meet the code. Hanegraaf asked what is the “Columbus” sign is made of? Weiland noted it is a metal panel and is meant to be maintenance free. The Planning Commission members noted their concern for fading and discoloration as the product may age. Mursko stated the code requires with the IUP to be good in maintenance and repair. Weiland noted the ladder will be on the backside of the column, and will blend in. Wolowski noted that on all design papers it says, “Columbus Township”. She stated there is a sensitivity of the township, we are a city and would like it to reflect that. Weiland stated he will make the change. Bobick added if they will repaint the rest of the metal? Weiland stated anything that needs maintenance will be addressed at the same time. Consensus of the Planning Commission was that the design as presented was In line with the intent of the new billboard design criteria.

PUBLIC OPEN FORUM

Nothing to report.

CITY ADMINISTRATOR'S REPORT

Future meetings are ever changing as more develops with the Coronavirus outbreak. We will continue to update everyone, on how and what meeting structure will look like. We have a joint meeting planned for 6pm on April 1st.

Permit applications are coming in. Upcoming we have 2 variances and a new CUP. Prior to ordinance work the Planning Commission had decided to do 2 weeks between the public hearing and bring app back for discussion. Mursko surveyed the group on how they would like to handle the applications. Wolowski noted she would recommend the full 2 weeks in between for the CUP to see site and additional information. The other members agreed.

PLANNING COMMISSION MEMBERS' REPORT

Wolowski thanked staff for hard work. Wolowski $\frac{3}{4}$ business in the wellness center closed.

ATTENDANCE - NEXT CC MEETING

King is scheduled to attend the City Council meeting on 03.25.2020.

Motion by Wolowski to adjourn. Second by King. Votes as follows: King – Aye, Wolowski – Aye, Bobick - Aye, Hanegraaf – Aye. Motion carried.

Meeting adjourned at 7:48p.m.

Respectfully Submitted:

Rochelle Busch, Administrative Technician