



City
of

Columbus

Administration Dept.
16319 Kettle River Blvd
Columbus, MN 55025
Telephone: (651) 464-3120

City of Columbus Council Workshop Meeting

October 1, 2024

Agenda Item Number: Item 1

Agenda Item: Anoka County Highway Department Project Review

(This item was originally proposed for presentation at the August Workshop Meeting but has been added to this agenda as Item 4 may not be ready for presentation).

Agenda Item Summary:

Jerry Auge, Assistant County Engineer, will update City Council on the upcoming County Road 19 (Potomac Street) and County Road 17 (Lexington Ave) Projects.

Information and handouts for the presentation will be provided at the meeting.



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Agenda Item Number: Item 2

Agenda Item: Docuware Document Management Presentation

Agenda Item Summary:

City Staff and Councilperson Sue Wagamon met with Metro Sales Inc. (MSI) on Friday, September 13, 2024 to discuss document management and scanning services. As a result of that meeting, representatives from MSI were requested to present and demonstrate the Docuware Document Management System to Council.

Docuware is a highly rated software program and scanning service that could assist in the City's in our conversion efforts to electronic data storage and retrieval.



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Agenda Item Number: Item 3

Agenda Item: SafeBuilt Online Permit Software

Agenda Item Summary:

SafeBuilt, the City's contract Building Official and Inspection Service, will present a software demonstration that would allow the City to increase the availability of application for and processing of Building Department Permits online.

Information on the presentation will be provided as received.



City of Columbus Council Workshop Meeting

October 1, 2024

Agenda Item Number: Item 4

Agenda Item: Chapter 14 Public Health, Wells, Sewers and Utilities

Background:

Sections 14 -600 through 14-637 of the City Code, Subsurface Sewer Treatment Systems, have been in review for updates and clarification and to align with State Statutes and Minnesota Pollution Control Agency rules and regulations.

A draft of this section of the ordinance was rewritten by staff, the city attorney and Chris Uebe with Midwest Sewer Services (MSS). MNSPECT(SafeBuilt), the contracted Building Official for the city, subcontracts with MSS for Subsurface Treatment System inspections.

This revision was presented to Council at the August 5, 2024 City Council Workshop Meeting. Council requested additional edits to the proposed changes and those are anticipated to be received by Tuesday, October 1, 2024. In the event that these haven't been finished to a point to allow discussion of the revision, this item may need to be rescheduled to the November 12, 2024 Workshop Meeting.

Any completed materials will be forwarded to Council immediately upon their availability.

