



# 2024 ELECTION JUDGE APPLICATION

City of Columbus Elections 16319 Kettle River Blvd., Columbus, MN 55025  
Phone: (651) 419-9010 Email: [deputyclerk@ci.columbus.mn.us](mailto:deputyclerk@ci.columbus.mn.us)

## CONTACT INFORMATION:

Name: \_\_\_\_\_ Email: \_\_\_\_\_

Address: \_\_\_\_\_ City & Zip: \_\_\_\_\_

Home Phone or Cell Phone: \_\_\_\_\_

I am not available this year, but I wish to remain on the contact list

Please remove me from this contact list

Preferred Correspondence Method:  Email  Postal Service

## EMERGENCY CONTACT:

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_ Phone: \_\_\_\_\_

## MINNESOTA STATE REQUIRED QUALIFICATIONS:

Must be a United States citizen

Must be an eligible voter in the State of Minnesota

Must be able to read, write and speak English

Must not be the spouse, parent, stepparent, child, stepchild, sibling or stepsibling of any election judge serving in the same precinct at the same time

Must not be a candidate or the spouse, parent, child or sibling of a candidate on the ballot in the precinct

I understand and meet the requirements Initials \_\_\_\_\_

## DESIRED QUALIFICATIONS:

Communicate clearly with voters and treat all voters fairly and respectfully

Demonstrate attention to detail

Comfortable using touch screen technology (iPad, tablet)

Handle stressful situations calmly and professionally

Able to rotate election judge duties

I understand and meet the requirements Initials \_\_\_\_\_

## POLITICAL PARTY BALANCE REQUIREMENT:

Democratic-Farmer-Labor

Republican Party

Unaffiliated/Minor Party Affiliation

*Due to major political party balance requirements (Minn. Stat. § 204B.19, subd. 5), no more than half of the election judges in a precinct may be members of the same political party. If you did not indicate a political party, the opportunity for your service may be limited.*

**PLEASE COMPLETE THE OTHER SIDE**

**ELECTION JUDGE POSITIONS:**

I am interested in serving as:

- Election Judge       Continue to work as Head Judge       Continue to work as an Assistant Head Judge
- Become an Assistant Head Judge       Student Judge (ages 16-17)

**ELECTION SERVICE DATES, PAY AND EMPLOYER CERTIFICATE**

I am available to work the following shifts for the upcoming elections:

- Presidential Nomination Primary Election (March 5, 2024)**       **Primary Election (August 13, 2024)**
- General Election (Nov 5, 2024)**

I prefer to work ..... AM only (6 am to 1:30 pm) ..... PM only (1pm to poll closing) ..... Either shift

**Additional Voting Assistance:** At City Hall. Variable hours as needed, generally office hours. (*Absentee Voting Process*)

**Presidential Nomination Primary Election (02/16/2024 to 03/04/2024) 4 hour Shifts**       Yes       No

**Primary Election (07/26/2024 to 08/12/2024) 4 hour Shifts**       Yes       No

**General Election (10/18/2024 to 11/04/2024) 4 hour Shifts**       Yes       No

**Pay:** The City pays election judges \$13.00/hour, asst. head judges \$13.50/hour and head judges \$14.00/hour for attending training sessions and performing Election Day duties.

I am volunteering to serve without pay (optional)

**Employer Certificate:** An individual who is selected as an election judge may be absent from their place of work for the purpose of serving as an election judge without penalty if they notify their Employer in writing at least 20 days prior to each election. (M.S.204B.195).....Employer Certificate requested

**TRAINING:**

In 2024, All judges are required to complete a 2 hour paid on-line training.

In addition to the two-hour basic training class required of all judges, Head Judges and Assistant Head Judges will attend in-person supervisory training.

**OTHER INFORMATION:**

Do you have any relatives who are also applying to be an Election Judge in Columbus at this time?      Yes  No

If so, state their name and relationship \_\_\_\_\_

Are you interested in serving as a head judge or assistant head judge in the future?      Yes  No

**Notice to All Applicants:** In accordance with Minnesota Government Data Practices Act (Minn. Stat. § 13.04 subd. 2), we must inform you of your rights as a subject of data. Your name, address, telephone number, party affiliation, e-mail and direct deposit information are private data. You may choose not to provide some or all of this private data, but it may limit your ability to participate as an election judge. For example, your contact information is needed to provide information to you such as precinct assignment, training schedules, cancellation information, etc. By completing this information, you are consenting to allow information to be shared with payroll staff and election staff in order to administer this activity. This consent expires upon completion of this activity.

**READ, CERTIFY AND SIGN.** I certify that the information given in this application form and attachments are true and complete to the best of my knowledge.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date