



**City of Columbus  
PUBLIC NOTICE  
Ordinance Publication Summary**

**AN ORDINANCE AMENDING CHAPTER 7D: STORMWATER MANAGEMENT  
REGULATIONS OF THE CITY OF COLUMBUS CODE OF ORDINANCES**

The City Council of the City of Columbus adopted Ordinance No. 23-04, An Ordinance Amending Chapter 7D regarding the City Municipal Code, on May 24, 2023 and approved this summary of the ordinance for publication on June 1, 2023.

The City Council has authority to regulate the City's municipal Code. Following discussion at the May 24, 2023 City Council Meeting, the City Council adopted Ordinance No. 23-04 to amend the City Code as described in this summary publication as follows:

A municipal code text amendment to amend Columbus City Code Chapter 7D: Stormwater Management Regulations to make changes to regulations governing stormwater management in conjunction with development and other land disturbing activities the City of Columbus, as well as regulations governing administration of the Wetland Conservation Act.

This Ordinance was adopted by the Columbus City Council on this 24th day of May and shall become effective after its publication. This is only a summary of Ordinance No. 23-04. A printed copy of Ordinance No. 23-04 is available for inspection by any person during regular office hours at the office of the City Clerk and on the City's Official website [www.ci.columbus.mn.us](http://www.ci.columbus.mn.us). This title and summary of the Ordinance No. 23-04 is published in accordance with Minn. Stat. § 412.191 subd. 4.

By order of the City Council.

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Elizabeth Mursko, City Administrator

Published in the Forest Lake Times on June 1, 2023.

4854-0615-6134, v. 2

## **Personnel Committee Report-5.24.23**

The Personnel Committee, consisting of Elizabeth Mursko, and Councilmembers Wagamon and Hegland, met on May 23, 2023, to discuss the following items.

### **Code Compliance Inspector-Status Report (Information Only)**

The Personnel Committee is scheduling an interview with a candidate we previously considered with a law enforcement background, but who withdrew his application when he ran into concerns with PERA rules. He has since reconsidered and has communicated his interest in being considered for our position. Minor edits to the job description that clarifies the difference between the Code Compliance Inspector position and a law enforcement position are being completed so there is less likelihood of issues with PERA should another former law enforcement candidate apply. The Personnel Committee will repost this revised position description to ensure we are not missing any other eligible and interested candidates.

### **Summer Hours**

City Administrator Mursko is recommending that the Council adopt a policy of Summer Hours this year for the time-period from Memorial Day through Labor Day. Summer Hours would constitute the closing of City Hall on Fridays at 1:00 p.m. to allow staff additional time to enjoy our too-short summer season and avoid weekend traffic heading to cabins. This policy was adopted several years ago for a year and was highly valued by employees. Staff will adjust their hours accordingly to achieve their designated FTE within this shortened work week, so the time off on Fridays will not be paid. Notice to the public will be made through various channels to alert them to this change and ways to facilitate applying for burning permits online are being investigated so as not to impact our resident's ability to comply with this ordinance. This year lends itself to considering this policy since there are no elections scheduled, which require longer hours of operation at City Hall, Saturday hours and now a longer period for direct balloting (17 days vs 7 days previously). Considering the tight labor market and the need to consider ways we can reward our employees for their hard work and encourage retention (further ideas on this topic will be discussed at a future workshop), the Personnel Committee agrees with City Administrator Mursko's recommendation.

### **Requested Action**

The Personnel Committee recommends a motion be passed to designate Summer Hours for the time-period from Memorial Day through Labor Day for this calendar year with the following provisions discussed in this memo.

### **Juneteenth Holiday**

The League of Minnesota Cities issued a memo on May 23, 2023, regarding the Juneteenth Holiday. This new Federal holiday was discussed by the Council several months ago and it was originally scheduled to be effective August 1<sup>st</sup> of this year. The holiday is to recognize the date on which slavery was abolished in the United States and public business cannot be conducted on June in observance of the holiday. An updated bill containing a new effective date changed the holiday effective to before June 19<sup>th</sup> of this year, requiring that the day be observed this June. The bill was passed and will be signed into law by Governor Walz.

### **Requested Action**

A motion is needed adopting the new holiday of Juneteenth into the City's schedule of holidays, in which the City Hall will be closed, an adjustment of published schedules is required and the holiday added to the schedule of holidays in which employees are compensated commensurate with their FTE appointment.

### **Summer Intern**

City Administrator Musko was recently contacted by MN Senator Kreun's office regarding a college student completing an internship in his office, who was looking for a summer internship with a municipality. Grant Larson is a senior student majoring in Political Science with minors in Economics and Business Practice, at Hamline. He has a strong interest in learning more about city government and comes highly recommended by Senator Kreun's office. There are several projects that would be appropriate for a summer intern of his caliber and interest and this would be beneficial to Columbus. There are adequate funds in the budget to support such a position.

Because the next Council meeting is not until June 14<sup>th</sup> the Personnel Committee is requesting that the Council authorize it to interview this candidate, draft a job description and upon agreement that the candidate is a good fit, offer a summer intern position with a salary commensurate with his education and experience. This salary would not exceed a total of \$8600 (calculated at the high end of the salary range, full time for 12 weeks). It will likely be less than this since most interns are not

looking for full time work or to work all summer without some time off. The position would be considered seasonal and not eligible for benefits.

### **Requested Action**

The Personnel Committee recommends a motion be passed to authorize it to interview this candidate, draft a job description and upon agreement that the candidate is a good fit, offer a summer intern position with a salary commensurate with his education and experience. This salary would not exceed a total of \$8600. The position would be considered seasonal and not eligible for benefits.

Respectfully,

Janet Hegland, Columbus City Council and Personnel Committee Member

# New Juneteenth Holiday Will Be Effective This Year

May 23, 2023

**A provision included in the state and local government omnibus bill adjusts the previous effective date to make the holiday required this year.**

A bill to establish Juneteenth as a state-recognized holiday, [HF 48](#) ([Rep. Ruth Richardson](#), DFL-Mendota Heights/[Sen. Bobby Champion](#), DFL-Minneapolis), was passed off the Senate floor on Jan. 26 with a vote of 57-8. On Feb. 2, it was passed by the House by a vote of 126-1. The bill was signed into law by Gov. Tim Walz.

The holiday is to recognize the date on which slavery was abolished in the United States. Public business cannot be conducted on June 19 in observance of the holiday.

The new law was set to go into effect on Aug. 1, 2023, however, a provision contained in [HF 1830](#) ([Rep. Ginny Klevorn](#), DFL-Plymouth/[Sen. Samakab Hussein](#), DFL-St. Paul), the state and local government omnibus bill, changes the effective date to make the new holiday effective before June 19 of this year, requiring that the day be observed.

The HF 1830 conference committee report containing the updated effective date was passed by the House and Senate and will now go to Gov. Tim Walz to be signed. Cities will need to update their existing schedules to reflect the June 19 holiday and make any necessary adjustments.

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Your LMC Resource

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City  
of

# Columbus

Administration Dept.  
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Telephone: (651) 464-3120

To: Mayor & City Council Members

From: Elizabeth Mursko, City Administrator

Date: May 24, 2023

RE: 2023 Summer Hours (Administration & Public Works)

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Why are employee perks & benefits important?

Offering benefits to your employees is important because it shows them you value their contributions to the workplace and can help to attract and retain talent. It can also assist in differentiating our workplace from competitors. This can lead to employees who are happy to be in their job, loyal to the city and motivated to do great work. Even though they are not compulsory, benefits hold utmost importance for employees when deciding on a job. Benefits contribute to the work-life balance sought by the workforce of today.

The Personnel Committee discussed having summer hours for 2023 for our employees as our summer fun time is so short. The city did approve summer hours once before and it was a success. In looking the schedule this year, in my opinion the slight change in service hours will not disrupt service or workflows in the time frame presented.

Time Frame:	May 27 <sup>th</sup> through September 1 <sup>st</sup>
Administration Hours:	M-Th 8:00 - 4:00 pm Friday 8:00-1:00 pm
PW Hours:	M-Th 6:30-4:00 pm Friday 6:30-10:30 pm