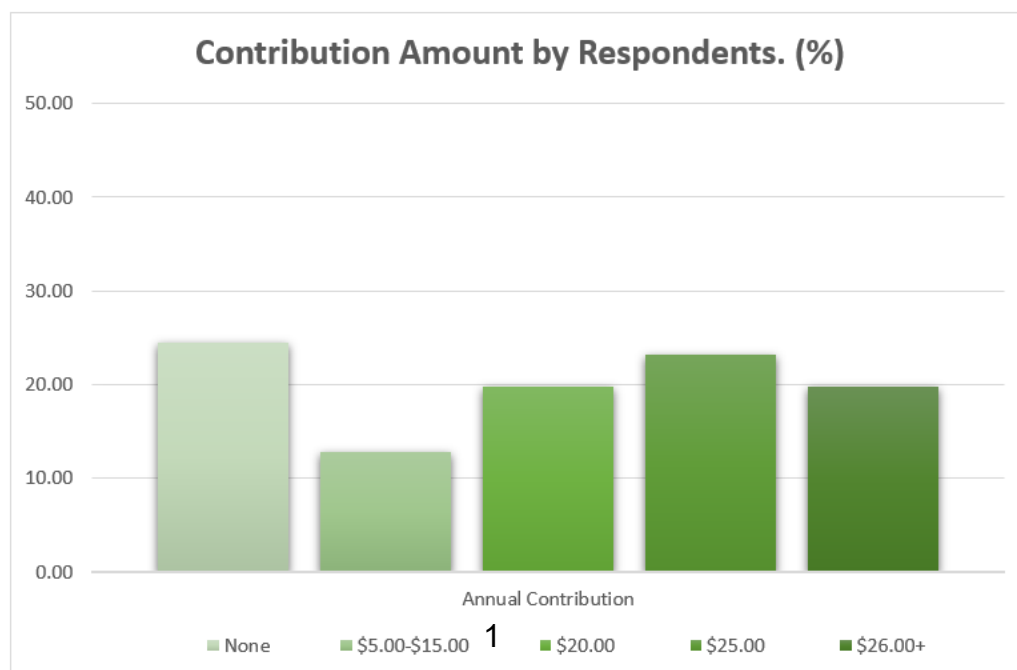


SECTION III: Analysis of Survey Results:

1. 86 individuals participated in the Survey, 2 of which were not residents of Columbus.
2. 38% respondents were between the age 50 and 64.
3. Approximately 29% of the respondents visit the park one-two times per month, whereas only 11% visit daily.
4. 37% of respondents visit the park between Noon and 5:00 PM. The morning and evening both see 27% of the respondents visiting.
5. The primary reason respondents visit the park is to walk, followed by walking the dog, and then playground. Less than 10% of respondents noted that they come to the park to play sports.
6. 65% of respondents believe that the park meets expectations for having adequate space for their activities.
7. Similarly, 65% believe the equipment, courts, and park amenities are very good or better.
8. When ranking the list of nine (9) goals presented to the respondents, expanding the trail system ranked highest as a priority, followed by planting more shade trees and improving walking path safety during the winter. The lowest priority goal was adding exercise equipment along the trail.
9. Additionally, there was an opportunity for respondents to present the Park Board with their own suggested goals. Out of 86 respondents, 51 suggested other goals than what was listed.
10. When asked how much respondents would consider contributing annually to improve the park and its amenities, 24% responded none, 23% responded they'd pay \$25.00 and 19% said they'd pay \$20.00 as well as 19% noted they would pay \$26.00 plus.
11. 42% of the respondents noted that the Park is Very Important to them, followed by 33% responding it's Important to them.
12. 63% of respondent's overall opinion of the park was Very Good, with 16% respondent's opinion of the park was Excellent and no respondents said the condition was Fair.
13. The last question asked the respondents to note any additional ideas for improvements to the park, features, services, or amenities. 39 participants responded to this question.



**Office of the Minnesota Secretary of State
Elections Legislation Update**

Legislative update: The legislature passed, and the Governor signed into law, two bills this year containing several elections policy changes (2021 Regular Session Law, [Chapter 31](#), and 2021 First Special Session Law, [Chapter 12](#)). The section by section summary of those changes are included in the attached document. However, as you'll see many of those changes are clarifying, and do not make any true substantive change in Minnesota election policy. However, there were a few more significant changes that I want to call to your attention. In addition, all of these changes are effective as of July 1, 2021.

Policy Changes of Note:

- **[Chapter 31](#), Article 3, Sections 2 and 3:** This provision makes changes to how data on absentee ballot applications are handled when requested by the public. This clarifies that absentee ballot application lists and rejected absentee ballot information (available post-election) must be available in the same manner as data under 201.019. The purpose of this is to conform the absentee ballot data to the policies covering voter registration public information list and accepted absentee ballot list for those who have asked that their information be withheld for safety reasons, and requires that this is withheld while the names of voters who have submitted an absentee ballot that has not been accepted is inspected.
- **[Chapter 31](#), Article 3, Sections 21 and 22:** Changes the performance review threshold to “no more than two votes in a precinct where fewer than 1,200 voters cast ballots, three votes in a precinct where between 1,200 and 1,599 voters cast ballots, four votes in a precinct where between 1,600 and 1,999 voters cast ballots, or five votes in a precinct where 2,000 or more voters cast ballots.”
- **First Special Session, [Chapter 12](#), Article 4, section 2:** Post-election sampling is now required every year, not just following the even year general election.
- **First Special Session, [Chapter 12](#), Article 4, section 5:** This section establishes minimum standards for drop boxes, including that they be video recorded and that they have certain minimum physical security standards. This section does not apply to staffed drop-off locations that many jurisdictions implemented last year, and instead only applies to unstaffed drop boxes that are available to the public 24 hours per day for the entire absentee period.
- **First Special Session, [Chapter 12](#), Article 4, Sections 4 and 10:** This change requires ballots not just be stored in a secure location, but in a “locked ballot container or other secured and locked space.” While most jurisdictions have required locks as part of the “secure location”, this change makes clear that a lock is required.
- **First Special Session, [Chapter 12](#), Article 4, Sections 12 and 13:** Recounts are now allowed for constitutional amendments under the same threshold as state-wide elections for candidates.

New Grant Funding for Voting Equipment, Drop Boxes, and Election Security:

In addition to these policy changes, there were three appropriations of funds that will benefit local election officials. We will be reaching out to provide more information on how local jurisdictions can apply for access to these funds.

- **First Special Session, [Chapter 12](#), Article 1, Section 6:** Appropriates \$750,000 each year of the biennium (\$1,500,000 total) to the Office of the Secretary of State for the Voting Equipment Grant Account under Minn. Stat. 206.95.
- **First Special Session, [Chapter 12](#), Article 1, Section 6:** Appropriates \$1,000,000 each year of the biennium (\$2,000,000) to the Office of the Secretary of State for local grants to implement drop boxes. The legislation does not specify how this grant fund will be structured, and the Office of the Secretary of State will need to develop this grant program.
- **First Special Session, [Chapter 12](#), Article 1, Section 41:** Requires \$3,000,000 of HAVA funds already appropriated to the state be distributed as grants to political subdivisions for the following activities:
 - (1) modernizing, securing, and updating the statewide voter registration system and for cybersecurity upgrades as authorized by federal law;
 - (2) improving accessibility;
 - (3) preparing training materials and training local election officials;
 - (4) implementing security improvements for election systems; and
 - (5) funding other activities to improve the security of elections.

The legislation does not specify how this grant fund will be structured, and the Office of the Secretary of State will need to develop this grant program.

We will be following up in the coming weeks on the development of these grant programs.

From: [Janet Hegland](#)
To: [Jesse Preiner](#); [Elizabeth Mursko](#)
Subject: Fw: Janet Hegland sent you story from startribune.com
Date: Wednesday, August 25, 2021 12:30:31 PM

Here is the article I was referring to regarding St. Paul's proposal to impose fines for code violations to keep the cases out of the criminal court process. It's good background for our discussion when we get to that topic in our workshop.

Janet Hegland-Council Member
 City of Columbus
 16319 Kettle River Blvd. Columbus, MN 55025

 Main City Hall number 651-464-3120
 Direct Cell Number: 651-301-1757
counciljaneth@ci.columbus.mn.us
www.ColumbusMN.us



From: hegla005@umn.edu <hegla005@umn.edu>
Sent: Sunday, August 22, 2021 12:29 PM
To: Janet Hegland <counciljaneth@ci.columbus.mn.us>
Subject: Janet Hegland sent you story from startribune.com

This story from [StarTribune.com](#) has been sent to you by Janet Hegland.
***Please note, the sender's identity has not been verified.**

The full story, with any associated images and links can be viewed [here](#).

St. Paul weighs civil fines to keep lesser cases out of criminal court

By [Katie Galioto](#) Star Tribune

August 2, 2021 — 8:31pm

St. Paul is considering a change to its charter that would give the city more leeway to impose fines for code violations to keep the cases out of the criminal court process.

Ricardo Cervantes, director of the city's Department of Safety & Inspections, told the St. Paul Charter Commission on Monday that the suggested change would give more teeth to certain city ordinances and avoid a lengthy prosecution process.

It also aims to minimize the possibility of a non-crime code violation — for an unlicensed dog or failure to comply with a zoning site plan, for instance — going on someone's record and affecting future housing, job or education

opportunities, he said.

At the commission's public hearing Monday, labor advocates spoke in support of the change, saying it would help with enforcement of St. Paul's ordinances regulating minimum wage and earned sick and safe time.

The change also could affect rules surrounding animal control, zoning, illegal use of fire hydrants and other issues that have proved difficult for staff to obtain compliance, Cervantes said.

But others, including attorney Jack Cann of the Minnesota-based Housing Justice Center, raised concerns that the proposed charter amendment could burden low-income families with fines they can't afford.

If the Charter Commission recommends the change, which could happen as soon as next month, the City Council must unanimously approve the amendment for it to take effect.

If that happens, the council would look to pass an ordinance establishing procedural rules governing administrative fines.

Then they would have to amend sections of city code that deal with specific offenses to define hearing requirements and penalties for violations.

Those decisions could be made by a simple majority council vote, but Cervantes said the city would look to engage the community in conversations to establish rules that are fair and equitable.

Lisa Foster, co-director of the national Fines and Fees Justice Center, said she generally believes in efforts to reclassify certain misdemeanor offenses as civil offenses.

"The devil's in the details, of course," she said.

"We don't want to end up in a world where, because they now have an administrative process, more people get fines and fees imposed or that those fines and fees are higher than what was currently the case."

Deputy City Attorney Rachel Tierney said Monday that the charter amendment would cap St. Paul's fines at twice the maximum fine amount authorized for misdemeanor offenses for violations of city code, which is now \$2,000.

Those receiving a citation could appeal to a neutral hearing officer, the City Council and the Minnesota Court of Appeals.

Staff estimated the change would cost more than \$450,000, mostly to fund four new staff positions.

Although the city expects it would collect less than a quarter of that in fee revenue during the first year the changes are rolled out, Tierney said the amendment "is not a revenue collection measure. It's an incentive to follow the law."

A similar push in St. Paul to allow administrative citations did not gain the unanimous support needed to pass the council in 2019.

Other Minnesota cities, including Minneapolis and Bloomington, already have non-criminal avenues of enforcing code.

The Charter Commission will hold another public hearing on the proposal at its Sept. 13 meeting, at which time the group could vote on whether to recommend the amendment to the City Council.

13. City Council Member's Report

Council Member Busch

No report.

Council Member Hegland

Sunrise River Watershed Management Organization 2022 Budget

The Sunrise River Watershed Management Organization (SRWMO) has completed their 2022 budget. The final budget after revisions is \$43,880. This is a significant reduction from the original proposed 2022 budget and below the \$50,000 number outlined in the 10-year plan. Columbus residents in the SRWMO are responsible for \$9,096.76 of this budget.

Motion by Mayor Preiner to approve the 2022 budget for the Sunrise River Watershed Management Organization in the amount \$43,880. Seconded by Hegland. Roll call vote; Busch – aye; Hegland – aye; Mayor Preiner – aye; Wagamon – aye; Logren – aye. Motion carries.

Personnel Committee Report

Administrative Technician Rochelle Busch has submitted her resignation. Her position also included Planning Commission Recording Secretary. At this time, Council member Busch recused himself.

Motion by Hegland to accept the resignation of Rochelle Busch from the Planning Commission Secretary and Administrative Technician positions effective 03.04.21. Seconded by Mayor Preiner. Roll call vote; Hegland – aye; Mayor Preiner – aye; Wagamon – aye; Logren – aye. Motion carries.

Mayor Preiner

Fire Board Meeting

Mayor Preiner reported on the 02.11.21 Fire Board meeting. Fire Chief Al Newman said there has been an increase in automotive aid calls and structure fires. Also, the new fire engine will be delivered in late spring/early summer.

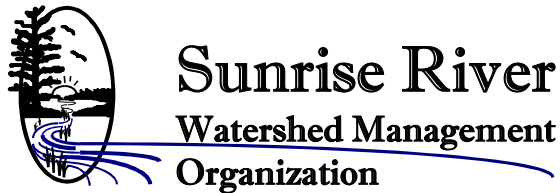
Council Member Wagamon

No report.

Council Member Logren

Logren asked about the Council policy that someone speaking during public open forum cannot address topics that are on the agenda. Griffith explained that if the topic is on the agenda it is the Mayor's discretion to determine if the individual will be allowed to speak on it during public open forum. Logren said that she would like to discuss this policy at a future workshop.

14. Public Works



2022 Budget Breakout

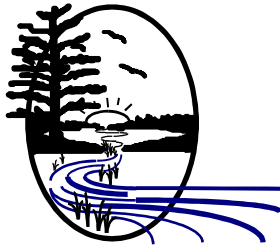
2/5/2021

Notes:

Budget was developed 2020-2029 SRWMO Watershed Management Plan.

Community contributions are based on the current SRWMO joint powers agreement.

	Cost	Linwood	East Bethel	Columbus	Ham Lake
		47.04%	29.99%	19.17%	3.80%
NON-OPERATING EXPENSES (split by percentages)					
1 Non-operating General					
2 Grant Search and Applications	\$1,071.00	\$503.80	\$321.19	\$205.31	\$40.70
3 Multi-Partner Coordination					
4 Participate in One Watershed, One Plan (1W1P)	\$686.00	\$322.69	\$205.73	\$131.51	\$26.07
5 Effectiveness Monitoring					
6 Lake Water Quality	\$3,950.00	\$1,858.08	\$1,184.61	\$757.22	\$150.10
7 Stream Water Quality	\$1,450.00	\$682.08	\$434.86	\$277.97	\$55.10
8 Diagnostic Monitoring					
9 Lake Water Quality	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
10 Surveillance Monitoring					
11 Lake Level Monitoring	\$1,500.00	\$705.60	\$449.85	\$287.55	\$57.00
12 Secchi Transparency Lake Monitoring - volunteer coord.	\$906.72	\$426.52	\$271.93	\$173.82	\$34.46
14 Reference Wetland Hydrology Monitoring	\$1,950.00	\$917.28	\$584.81	\$373.82	\$74.10
15 Water Quality Improvement Projects					
16 Ag Conservation Planning Outreach	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
17 SRWMO Cost Share Grant Fund - open to public	\$1,500.00	\$705.60	\$449.85	\$287.55	\$57.00
18 SRWMO Cost Share Grant Fund - through lake associations	\$7,570.00	\$3,560.93	\$2,270.24	\$1,451.17	\$287.66
19 Carp Management	\$7,500.00	\$3,528.00	\$2,249.25	\$1,437.75	\$285.00
20 Education and Public Outreach					
21 Newsletters	\$1,168.00	\$549.43	\$350.28	\$223.91	\$44.38
22 Website	\$715.00	\$336.34	\$214.43	\$137.07	\$27.17
23 Anoka Co Outreach Coordinator Position	\$4,450.00	\$2,093.28	\$1,334.56	\$853.07	\$169.10
24 Lakeshore Restoration Guidance Materials	\$3,300.00	\$1,552.32	\$989.67	\$632.61	\$125.40
25 Workshops Promotion	\$815.00	\$383.38	\$244.42	\$156.24	\$30.97
26 Promote Well Water Wise	\$52.00	\$24.46	\$15.59	\$9.97	\$1.98
27 Rollover Funds (used to maintain a flat budget of \$50K, covering planned expenses over that amount in future years)					
28 Rollover Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
29 Undesignated reserve account spend down					
30 Reduced request to communities	-\$6,452.65	-\$3,035.33	-\$1,935.15	-\$1,236.97	-\$245.20
31 SUBTOTAL	\$32,131.07	\$15,114.46	\$9,636.11	\$6,159.53	\$1,220.98
		Linwood	East Bethel	Columbus	Ham Lake
	Cost	25.00%	25.00%	25.00%	25.00%
OPERATING EXPENSES (split equally four ways)					
32 Operating Expenses					
33 Recording Secretary services	\$1,600.00	\$400.00	\$400.00	\$400.00	\$400.00
34 Liability Insurance	\$1,800.00	\$450.00	\$450.00	\$450.00	\$450.00
35 Administrative fee charged to member communities, component activities/costs listed below					
36 On-call Administrative Assistance - ACD	\$8,800.00	\$2,200.00	\$2,200.00	\$2,200.00	\$2,200.00
37 Annual Written Communication to Member Communities	\$643.00	\$160.75	\$160.75	\$160.75	\$160.75
38 Annual Reports to BWSR, State Auditor	\$1,178.00	\$294.50	\$294.50	\$294.50	\$294.50
39 Advertise Bids for Pro Services (req'd in odd yrs)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
40 Undesignated reserve acct spend down - reduced request to communities	-\$2,272.07	-\$568.02	-\$568.02	-\$568.02	-\$568.02
41 SUBTOTAL	\$11,748.93	\$2,937.23	\$2,937.23	\$2,937.23	\$2,937.23
42					
43 GRAND TOTAL	\$43,880.00	\$18,051.69	\$12,573.34	\$9,096.76	\$4,158.21

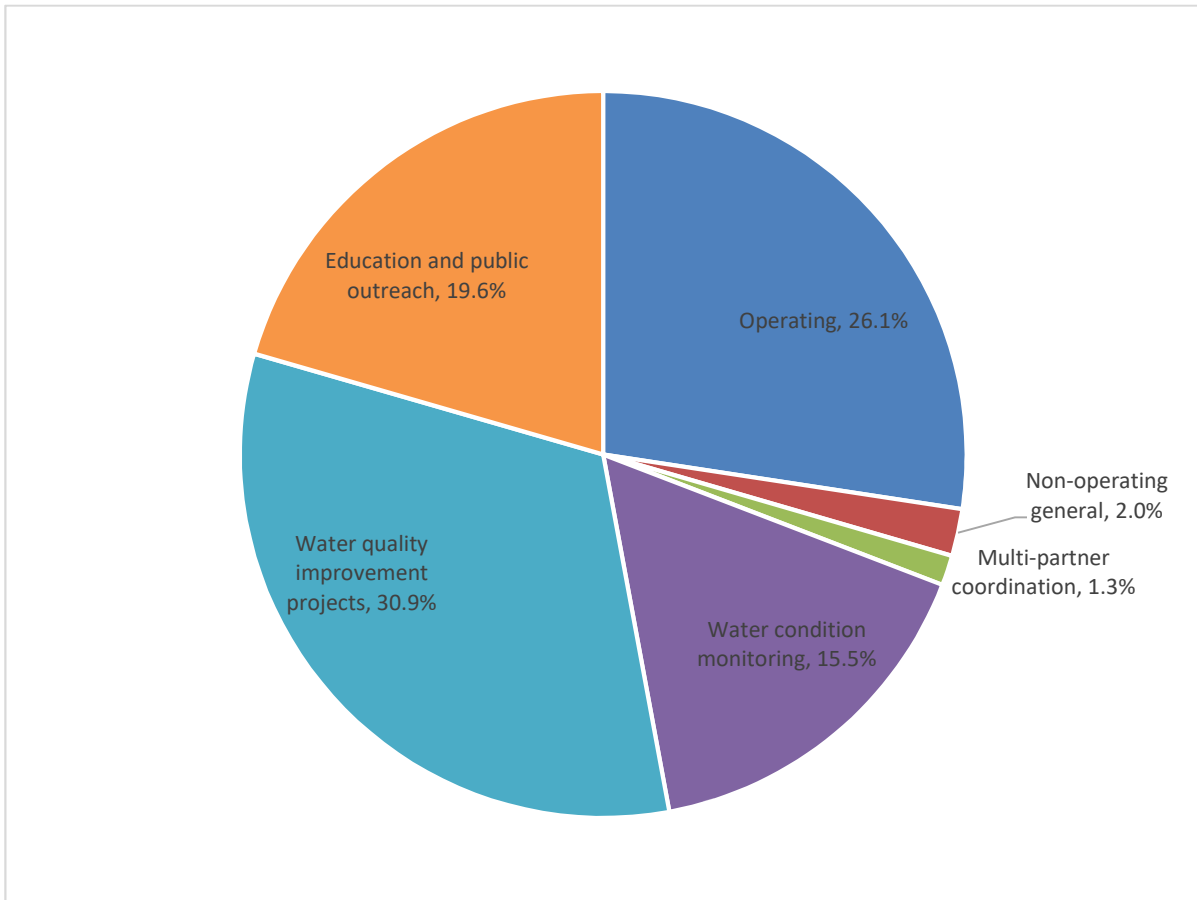


Sunrise River Watershed Management Organization

2022 Budget Expenditures - DRAFT

2/5/2021

Graphic Depiction (detailed table on separate page)



City of Columbus

Twelve Hour Coverage

365 DAYS/YEAR

January 2021 - December 2021

CSO 5 hours per week or 260 Hours Annually

260 DAYS/YEAR

Attachment A

I. PERSONNEL

A. Sworn Deputy Sheriff		
1.) 2.52 Deputies at \$6,630 /month		200,491
2.) 7 Overtime (Average hours/month per Deputy)		12,145
B. Non-Sworn CSO		4,550
C. Benefits for Sworn and Non-Sworn Personnel		
P.E.R.A. (Sworn)		37,637
P.E.R.A. (Non-Sworn)		341
Medicare		3,083
FICA		348
Severance Allowance		5,413
Unemployment Compensation		326
Life Insurance		106
Health Insurance		39,085
Dental Insurance		1,202
Long Term Disability Insurance		298
Worker's Compensation		2,042
Uniforms		3,045
<i>Total Benefits</i>		92,926

TOTAL PERSONNEL COSTS**\$310,112****II. VEHICLE**

A. Police Equipped Vehicles	0.5 Squads	(pro-rated squad)	11,725
B. C.S.O Vehicle	1 Vehicle	(pro-rated)	2,400
C. Maintenance Costs			
1.) Vehicle			23,425
2.) Emergency & Communications Equip. & replc. fee			7,786
3.) Emergency Vehicle Equipment replc. Fee			1,000
4.) Insurance			5,800
5.) Cellular Telephone			1,119
<i>Total Maintenance Costs</i>			39,129

TOTAL VEHICLE COSTS**\$53,254****III. Administrative Costs**

A. PSDS Maintenance Costs & AP Maintenance		3,024
B. Administrative, Clerical, Etc.+ Substation Computer line if any, Etc		32,551
<i>Total Administrative Costs</i>		\$35,575

IV. TOTAL COST TO CONTRACTING MUNICIPALITY**\$398,942**

*Less Amount Received From State for Police State Aid

\$13,860**NET COST TO CONTRACTING MUNICIPALITY****\$385,082**

*This figure is determined by the State and is subject to fluctuation.

The latest figure available is \$6,600 per Deputy. Revenue received is for previous years Deputy hours.

Analysis Of Patrol Staffing Requirements Columbus

1. Community Generated Workload

▪ Calls For Service	2,612.00
▪ Handling time/CFS in hrs. (@34:18 Actual)	0.57
▪ Total CFS handling time in hrs.	1,487.97
▪ Officer back-up rate (@1.4 – Est.)	0.40
▪ Officer back-up time (back-up @75% of first unit time on scene) in hours.	446.39
▪ Number of bookings (Est.)	111.00
▪ Booking time (Est. @ 0.75 hrs/booking) in hours	83.25
	2,612.00
▪ Report writing time (est. @ 30 minutes min. avg) in hours	1306

Total Time Required To Handle
Community Generated Workloads (Hrs.)

3,323.61

2. Time for Preventative Patrol and Self Initiated Activities (@ Alternative Levels of Proactivity), in Hours.

▪ 50% of Available Time	3,323.61
▪ 40% of Available Time	2,215.74

3. Total Time Required To Handle Both Reactive and Proactive Activities (In Hrs.)

▪ @ 50% of Available Time	6,647.22
▪ @ 40% of Available Time	5,539.35

4. Officer Availability Est. Availability

▪ Net shifts worked	2,080
▪ Net hours lost on shift	362
Net hours worked each year	1,718

5. Deputies Required to Handle Workloads

▪ @ 50% of Proactive Time	3.87
▪ @ 40% of Proactive Time	3.22

6. Deputies Required Given Est. Turnover and Time Needed to Academy and Field Train

▪ @ 50% of Proactive Time	4.00
▪ @ 40% of Proactive Time	3.33

City of Columbus

Twelve Hour Coverage

365 DAYS/YEAR

January 2022- December 2022

CSO 5 hours per week or 260 Hours Annually

260 DAYS/YEAR

Attachment A

I. PERSONNEL

A. Sworn Deputy Sheriff		
1.) 2.52 Deputies at \$6,795 /month		205,471
2.) 7 Overtime (Average hours/month per Deputy)		12,447
B. Non-Sworn CSO		4,680
C. Benefits for Sworn and Non-Sworn Personnel		
P.E.R.A. (Sworn)		38,571
P.E.R.A. (Non-Sworn)		351
Medicare		3,160
FICA		358
Severance Allowance		5,548
Unemployment Compensation		334
Life Insurance		106
Health Insurance		35,532
Dental Insurance		1,202
Long Term Disability Insurance		305
Worker's Compensation		2,092
Uniforms		3,776
<i>Total Benefits</i>		91,335

TOTAL PERSONNEL COSTS**\$313,933****II. VEHICLE**

A. Police Equipped Vehicles	0.5 Squads	(pro-rated squad)	15,750
B. C.S.O Vehicle	1 Vehicle	(pro-rated)	2,400
C. Maintenance Costs			
1.) Vehicle			23,425
2.) Emergency & Communications Equip. & replc. fee			7,786
3.) Emergency Vehicle Equipment replc. Fee			1,000
4.) Insurance			5,800
5.) Cellular Telephone			1,179
<i>Total Maintenance Costs</i>			39,190

TOTAL VEHICLE COSTS**\$57,340****III. Administrative Costs**

A. PSDS Maintenance Costs & AP Maintenance		3,024
B. Administrative, Clerical, Etc.+ Substation Computer line if any, Etc		34,893
<i>Total Administrative Costs</i>		\$37,917

IV. TOTAL COST TO CONTRACTING MUNICIPALITY**\$409,190**

*Less Amount Received From State for Police State Aid

\$16,632**NET COST TO CONTRACTING MUNICIPALITY****\$392,558**

*This figure is determined by the State and is subject to fluctuation.

The latest figure available is \$6,600 per Deputy. Revenue received is for previous years Deputy hours.

Analysis Of Patrol Staffing Requirements Columbus

1. Community Generated Workload

▪ Calls For Service	2,206.00
▪ Handling time/CFS in hrs. (@34:18 Actual)	0.57
▪ Total CFS handling time in hrs.	1,256.68
▪ Officer back-up rate (@1.4 – Est.)	0.40
▪ Officer back-up time (back-up @75% of first unit time on scene) in hours.	377.01
▪ Number of bookings (Est.)	69.00
▪ Booking time (Est. @ 0.75 hrs/booking) in hours	51.75
	2,206.00
▪ Report writing time (est. @ 30 minutes min. avg) in hours	1103

Total Time Required To Handle Community Generated Workloads (Hrs.)	2,788.44
---	----------

2. Time for Preventative Patrol and Self Initiated Activities (@ Alternative Levels of Proactivity), in Hours.

▪ 50% of Available Time	2,788.44
▪ 40% of Available Time	1,858.96

3. Total Time Required To Handle Both Reactive and Proactive Activities (In Hrs.)

▪ @ 50% of Available Time	5,576.88
▪ @ 40% of Available Time	4,647.40

4. Officer Availability Est. Availability

▪ Net shifts worked	2,080
▪ Net hours lost on shift	362
Net hours worked each year	1,718

5. Deputies Required to Handle Workloads

▪ @ 50% of Proactive Time	3.25
▪ @ 40% of Proactive Time	2.71

6. Deputies Required Given Est. Turnover and Time Needed to Academy and Field Train

▪ @ 50% of Proactive Time	3.36
▪ @ 40% of Proactive Time	2.80



June 11, 2021

City of Columbus
16319 Kettle River Blvd
Columbus, MN 55025-8419

Dear Mayors and Administrators,

Greetings. We hope that you are doing well and are experiencing renewed energy and excitement about the summer days ahead.

At its June meeting, the League's Board of Directors approved a preliminary maximum membership dues schedule increase of 4% (four percent) for the fiscal year (FY) 2021-22 that runs from September 1, 2021 through August 31, 2022. This is only the second proposed dues increase in the past five fiscal years and reflects the evolving needs of our members. You may recall that the Board opted for no dues increase for FY 2020-21 in anticipation of member budget concerns associated with the COVID-19 pandemic.

Setting the maximum dues schedule increase is similar to a city setting its preliminary levy increase, in that the final dues schedule increase to be approved by the League Board cannot exceed the preliminary approved increase. The Board will formally discuss and approve a final dues schedule increase along with the League's FY 2022 budget at its August meeting.

We are carefully assessing the future of our work and planning programs and services in a post pandemic environment. Anticipated changes in the FY 2022 budget include the addition of two new staff to respond to member needs, and updates and enhancements to our education and training programs. As in every budget cycle, the League is committed to enhancing and improving our base operations and services too.

The past year has certainly been challenging for all of us. We will continue to reach out to members in the coming days to learn more about how the League can adapt to the changing needs of member cities in a post-pandemic world.

Feel free to contact David Unmacht at (651) 281-1205 or dunmacht@lmc.org with any questions. If your future travels lead you to St. Paul, be sure to stop by the League to visit the new member areas of our renovated building on University Avenue. We'd love to give you a tour and have you use our space.

The League staff is serious about our responsibility to carefully manage member assets and we thank you for your continued support of the work we do on your behalf.

Brad Wiersum

A handwritten signature in cursive script, appearing to read "Brad Wiersum".

President

David Unmacht

A handwritten signature in cursive script, appearing to read "David Unmacht".

Executive Director



Invoice Number: 327166

Membership Dues Invoice

Effective during 2020-2021

City of Columbus

Dues Amount: \$4,522

(Dues amount rounded to nearest dollar.)

ENTERED SEP 18 2020

Population: 4,067

(Population represents the 2019 State Demographer and Metropolitan Council Estimates.)

Dues are based on your population. See how we calculated your dues at: www.lmc.org/dues

100-4100-4335 Annual Dues 9.1.2020

For membership dues in the League of Minnesota Cities for the year beginning September 1, 2020. Annual dues for membership in the League of Minnesota Cities include subscriptions to Minnesota Cities magazine.* Pursuant to the disclosure requirements of Minnesota Statutes, Section 6.76, the proportionate amount of dues spent for lobbying purposes is 10.6%. This percentage is reported to the State Auditor as required by statute.

Payment from Public Funds Authorized by Minn. Stats, Sec. 465.58

I declare under the penalties of law that the foregoing account is just and correct and that no part of it has been paid.

Dated: September 1, 2020

David J. Unmacht
Executive Director, League of Minnesota Cities

Please Remit To:

Finance Department
League of Minnesota Cities
145 University Ave W
St Paul, MN 55103-2044

Include this invoice or reference
invoice #327166 with your
payment.

Questions: billing@lmc.org

*Annual dues include subscriptions to *Minnesota Cities* magazine at \$30 per subscription according to the following schedule based on population: 249 or less, 6; 250-4999, 11; 5000-9999, 15; 10000-19999, 20; 20000-49999, 25; 50000-299999, 30; 300000+, 35. For further information on subscriptions contact the League offices. This information is given in order to meet postal regulations. Please do not use as a basis for payment.



TO: Mayor & City Council Members

FROM: Elizabeth Mursko, City Administrator

DATE: September 1, 2021

RE: Internal Cash & Fund Transfers – August 31, 2021

The Accounting Department is recommending the following transfer:

1. In reviewing the 2019 & 2020 Park Operating Fund, it has come to my attention that funds were not disbursed out of the wages account for park service hours for the public works department services. To correct that in a prior year, we would move cash from Fund 150 to Fund 120 with the following instruction to the accounting department.

Action: Transfer Cash of (2019 & 2020) \$6,372.00 from
(GL) Fund 150-10100 (CR) 150-13400 (DB) to (GL) 120-10100 (DB) 120-13400 (CR)

2. During the 2021 Budget process the City Council allocated revenue funds in the total amount of \$14,000 from charitable gambling fund (10% Fund) to the Police Fund 142-4210 (\$7,000) and Fire Fund 142-4220 (\$7,000). The transfer below is reflective of the shortfall in revenue (7,000) due to the closure of RAHP in 2020.

Action: Transfer of \$3,500 from (E)230-4900-7236 to Police Fund (R)142-4210-3923

Action: Transfer of \$3,500 from (E)230-4900-7236 to Fire Fund (R)142-4220-3923

Proposed Motion:

Approve transfer action items 1-2 listed in the memo above dated 09.01.2021 effective 08.31.2021.