

**Proposed Organizational Chart
2021 CITY OF COLUMBUS**

Deputy Mayor	Nominations				
Depository	Wells Fargo*				
Investments	Wells Fargo Advisors				
Legal Paper	Forest Lake Times				
Engineer	Bolton & Menk, Kevin Bittner				
Planner	Resources Strageties, Dean Johnson				
Civil Attorney	Larkin Hoffman, Bill Griffith				
Criminal Attorney	Carson, C&R, Joseph Murphy				
City Auditor	2020 Tautges Redpath				
City Assessor	Smith Appraisal Service, Todd Smith				
Animal Control	North Metro Animal Care & Control, Mark Anderson				
City Council Workshop Meetings	4th Wednesday 4:00 pm - 6:00 pm				
Data Practices (Responsible Authority)	City Administrator				
Data Practices (Compliance Official)	City Administrator				
Petty Cash Custodian	Deputy Treasurer				
Planning Commission Members:	YEAR TERM ENDS				
Robert Berens	2024				
Barbara Bobik	2022				
Pam Woloski	2022				
Kris King	2023				
Ron Hanegraaf (2021 Chairman)	2023				
Park Board:					
Brad Norling	2023				
Kris King	2021				
Andrea Messina	2022				
Mark Daly (2021 Chairman)	2022				
Bob Bodene	2023				
Public Works Advisory Board:					
Paul Peskar					
Mike Boland					
Jerry Auge					
Dan Mike					
Lloyd Rehbein					
Dave Schueler (Chairman)					
Russ McPherson					
Forest Lake Cable Commission:					
Doug Wood					
*City Check Signers: Jesse Preiner, Volunteer (4 year term) , Shelly Logren & Elizabeth Mursko					

**Proposed Organizational Chart
2021 CITY OF COLUMBUS**

City Council Committee Assignments					
	Jesse	Denny	Jeff	Shelly	Janet
Building Inspector Liaison					
Issues with builders (Rotating)	J-F-M	A-M	J-J	A-S	O-N-D
Property Owner Liaison - Complaints (Rotating)	M	M	M	M	M
Issues in the office	M				M
Joint Fire Board (Mtgs as needed)	M		M		
Personnel Committee (Mtgs as needed)	M				M
Park Board (Attendance as requested)					R
Public Works Advisory Board (Mtgs. as needed)		M	A		
Met Council (As Needed)	M				
FLCC - Cable TV (Semi-Monthly)		A	M		
Transportation Sponsors (Interchange)	M			A	
Fall Fest City Council Representative (6-8 Meetings)				M	M
Watersheds:					
Rice Creek	A				M
Coon Creek					
Sunrise (Monthly Meetings):				M	M
M = Primary Representative					
A = Alternate Representative					

RECEIVED

NOV 30 2020



City of Columbus

Forest Lake Times

234 S Main Street, Cambridge, MN 55008 | 763-691-6001 publicnotice@apgecm.com

December 13, 2020

Elizabeth Mursko
City of Columbus
16319 Kettle River Blvd NE
Forest Lake, MN 55025

Dear Ms. Mursko and City County Members,

The **Forest Lake Times** would like to bid for legal printing status as the designated Official Newspaper for the City of Columbus. The **Forest Lake Times** is qualified by the State of Minnesota as a Legal Newspaper under Minnesota Statutes Section 331A.02, subdivision 1.

The bid to publish legal notices in the **Forest Lake Times** for the year 2021 will be \$5.30 per column inch with 7 point type and 9 lines per inch, the same rate as the current contract. The notices will also be posted on our website, www.forestlaketimes.com for all to view for free and at no charge to the city. *All notices will also be published in the St. Croix Valley Peach at no additional charge.*

We would prefer legal notices emailed to publicnotice@apgecm.com. For notices that are faxed or mailed to us, we will add a \$20 typesetting charge. The deadline is 3:00 Monday for Thursday's edition, early deadlines apply during a holiday week. One affidavit will be provided to you at no cost and additional affidavits are available for \$2.50 each.

We appreciate the longstanding relationship the **Forest Lake Times** has had with City of Columbus and we look forward to continuing to serve the residents of Columbus.

Sincerely,

Tonya Orbeck

Public Notice Department Manager
ECM Publishers, Inc. /Adams Publishing Group

Ben Gutknecht

From: Kris King [REDACTED]
Sent: Tuesday, December 1, 2020 2:21 PM
To: Elizabeth Mursko
Cc: Ben Gutknecht
Subject: Park Board

Dear Mayor and City Council members

My 3 year term expires at the end of 2020 and I would like to put my name in for another 3 year term on the Park Board. I have enjoyed working with all the great people that truly want to keep our park something every citizen can enjoy.

Your Truly
Kris King



**BOLTON
& MENK**

Real People. Real Solutions.

7533 Sunwood Drive NW
Suite 206
Ramsey, MN 55303-5119

Ph: (763) 433-2851
Fax: (763) 427-0833
Bolton-Menk.com

January 21, 2021

Elizabeth Mursko, City Administrator
Mayor & City Council Members
City of Columbus
16319 Kettle River Boulevard
Columbus, MN 55025

RE: City Engineering Services Extension

Dear Elizabeth, Mayor & City Council Members:

It is hard to believe that it has been a year since we had the good fortune of being appointed as the City Engineer for Columbus. Speaking for myself and on behalf of the firm, it has been a very rewarding and enjoyable experience getting to know the City leaders and staff and having the opportunity to work on a number of exciting projects and initiatives. The City has excellent leadership and staff that is providing guidance on a very positive course that combines peaceful living with strong commercial development.

As a firm and as your City Engineer representative, we are pleased to provide the City of Columbus the continuation of our services under the Agreement for Professional Services for Consulting City Engineering Services as approved on January 22, 2020. This agreement has a period of agreement of three years, so no further contractual action is required on our part.

I am looking forward to the year ahead and continuing the efforts to maintain and enhance Columbus as great place to live, work and play.

Sincerely,

Bolton & Menk, Inc.

Kevin F. Bittner, P.E.

Principal Engineer/Columbus City Engineer



Larkin Hoffman

8300 Norman Center Drive
Suite 1000
Minneapolis, Minnesota 55437-1060

GENERAL: 952-835-3800
FAX: 952-896-3333
WEB: www.larkinhoffman.com

December 16, 2020

Ms. Elizabeth Mursko
City Administrator
City of Columbus
16319 Kettle River Boulevard
Columbus, MN 55025

Via Email
cityadministrator@ci.columbus.mn.us

Re: 2021 Billing Rates for the City of Columbus Files

Dear Elizabeth:

Our firm has approved the standard billing rates listed on the chart below for the year 2021. We have also listed below our municipal and development rates which are discounted below our standard rates. As in the past, the municipal rates will be applied to all matters for the City of Columbus (file #22,274) and the Columbus EDA (file #34,163) for the year 2021, with the exception of land development matters billed on file number 22, 274-04. The land development matters (04) will be charged at the rates listed in the last column on the chart.

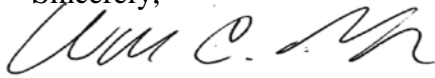
We will bill the general retainer file (00) at the monthly rate of \$4,500.

<u>Name</u>	<u>2021 Standard Rate</u>	<u>Municipal Client Exception Rate</u>	<u>Matter 04 –Land Development Rate</u>
William C. Griffith	\$515.00	\$415.00	\$450.00
Brandi Kerber	\$400.00	\$330.00	\$385.00
Jacob W. Steen	\$305.00	\$280.00	\$300.00
Victoria M. Dutcher	\$260.00	\$235.00	\$250.00
Jacque R. Ridgway	\$215.00	\$195.00	\$205.00
Timothy A. Rye	\$350.00	\$315.00	\$335.00

Thank you Elizabeth and please do not hesitate to contact me should you have any questions.

Ms. Elizabeth Mursko
December 16, 2020
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Sincerely,



William C. Griffith, for
Larkin Hoffman

Direct Dial: 952-896-3290
Direct Fax: 952-842-1729

Email: wgriffith@larkinhoffman.com

cc: Brandi S. Kerber
Jacob W. Steen
Victoria M. Dutcher
Timothy A. Rye
Jacque R. Ridgway
David May
Rachelle Oreskovich

4834-0846-1524, v. 1

RELEVANT LINKS:

[Minn. Stat. § 412.571.](#)

A.G. Op. 484-E-4 (Nov. 20, 1957).

[Minn. Stat. § 412.551, subd. 4.](#)

When a city changes from one Optional Plan to another, incumbent members of the council continue to serve until the expiration of their respective terms, and the change does not affect the election schedule. The new Optional Plan goes into effect as soon as is practicable after approval.

When the council receives a petition requesting a transfer to another Optional Plan, or when the council itself initiates such a proposal, only one question, that of adopting the suggested Optional Plan, goes on the ballot. An affirmative vote means the adoption of the suggested Optional Plan. A negative vote, however, means only the rejection of the suggested option. In such a case, the city continues to operate under the Optional Plan that was in effect at the time of the election; it does not revert to the Standard Plan.

E. Abandoning Plan A or Plan B

The council may submit a question on the abandonment of a plan to the voters at any time after three years have elapsed since the plan's adoption. A vote in favor of abandoning an Optional Plan means the city will revert to the Standard Plan. Either the voters through petition, or the council through its own motion, may request an abandonment.

The question goes to the voters in the same manner as the original adoption question did. The only change in the procedure is the substitution of the word "abandoned" in the proposition statement on the ballot. If the voters favor abandonment, the incumbent councilmembers continue in office until their terms expire.

In the election in the year when the terms of two councilmembers expire, voters will elect only one councilmember. They will also elect a clerk. The clerk does not serve as a member of the council until the first council meeting in the year following the election.

The appointed treasurer would continue to hold office until voters elect a successor and he or she officially begins the term of office.

III. General powers of a statutory city

The basic listing of powers of statutory cities, whether they are Standard Plan, Plan A, or Plan B cities, is in the law called the statutory city code (city code). That list contains most, but not all, of the powers councils can exercise. For example, the city code authorizes cities to do the following:

- Create departments and advisory boards, and appoint officers, employees, and agents for the city to conduct city affairs.
- Prescribe the duties, compensation, and employment conditions for its employees.

DISCUSSION

[Minn. Stat. ch. 412. Minn. Stat. § 412.211. Minn. Stat. § 412.221.](#)

RELEVANT LINKS:

[Minn. Stat. §§ 462.351-.365.](#)

[Minn. Stat. § 469.001-.047.](#)

[Minn. Stat. ch. 429.](#)
[Minn. Stat. ch. 475.](#)

[Minn. Stat. § 462.358.](#) [Minn. Stat. ch. 505.](#)
[Minn. Stat. § 459.14.](#)
[Minn. Stat. § 459.06.](#)

[Minn. Stat. § 416.01.](#)

[Minn. Stat. § 134.07.](#)
[Minn. Stat. § 360.032.](#)

See Handbook [Table of Contents](#).
See Handbook, *The Home Rule Charter City*.

- Make the annual tax levy, and exercise full authority over the financial affairs of the city.
- Own and operate any waterworks, gas, light, power or heat plant.
- Purchase gas, electricity, water or heat for wholesale prices and resell it to local consumers.
- Provide parks, parkways, recreational facilities, and, in cities of more than 1,000 population, a park board.
- Designate a legal newspaper.
- Prosecute people who violate ordinances.

Scattered throughout the statutes are many powers that statutory cities can exercise. Among these are the following:

- Plan for the future development of the city and take steps to implement that plan.
- Carry out a program of housing and redevelopment in the city.
- Levy special assessments for public improvements.
- Borrow money.
- Control the subdivision of land.
- Provide off-street parking facilities.
- Acquire and maintain a municipal forest.
- Construct and maintain war memorial buildings.
- Operate libraries.
- Construct and operate municipal airports.

Cities have many powers in addition to these. To determine whether a statutory city has a certain power, begin by checking the table of contents of this Handbook, use the search engine connected to the online version of this Handbook, or contact the League. City officials in statutory cities should refer to statutes when they have questions concerning city authority. Both statutes and the city charter govern home rule charter cities.

A common problem that arises in a discussion of city powers is the interpretation of how such powers apply in actual practice. Will the courts allow cities to exercise only those powers that the law strictly spells out, or will they allow a city to exercise any functions or powers reasonably related to a statutory grant of authority? Traditionally, the courts solved this problem by referring to a rule that Judge John F. Dillon put forth in 1872. Dillon's rule held that a strict or literal interpretation of the law should be used in defining municipal powers.

RELEVANT LINKS:

City of Duluth v. Cerveny, 218 Minn. 511, 16 N.W. 779 (Minn. 1944). See also *Tousley v. Leach*, 180 Minn. 293, 230 N.W. 788 (Minn. 1930). *Sverkerson v. City of Minneapolis*, 204 Minn. 388, 283 N.W. 555 (Minn. 1939). *City of St. Paul v. Fielding & Shepley*, 155 Minn. 471, 194 N.W. 18 (Minn. 1923).

Minnesota courts, however, have deviated markedly from Dillon’s rule. They have tended toward more liberal interpretations of statutory or charter grants of authority to cities. In commenting upon the interpretation of city authority “to provide for the general welfare,” the Minnesota Supreme Court has stated: “The council’s estimate of the general welfare should be followed unless it is plainly erroneous.” The important point is that cities can generally assume that they can exercise any powers the statutes expressly grant to them or any powers that directly relate to the statutory grant and that are necessary for its fulfillment.