

City of Columbus Park Advisory Board Meeting

October 24, 2019

Call to Order

Sandie Wood called the meeting to order at 6:35 p.m.

Members Present: Sandie Wood, Kris King, Andrea Messina, Mark Daly and Bob Bodene (6:45 p.m.)

Council member liaison Janet Hegland, Public Works Superintendent Jim Windingstad, Secretary Lorie Spangler

Approval of Minutes

Messina made a **motion** to approve the July 18, 2019 minutes. Second by King. Daly abstained. Motion was approved.

Agenda Additions or Deletions

Remove Treasures report in its entirety, no information available at this time.

Treasurer's Report

Park Fund balance (403)	N/A
Park Capital Fund balance (404)	N/A
Park Land Fund balance	N/A

City Administrator/PW Superintendent Report

Windingstad stated that he presented the proposed 2020 park board budget to the city council. The council had no questions.

Old Business

- Eagle Scout Project – Windingstad expressed that the Eagle Scout bench was dedicated in the City park on September 14th during the fall fest event. LATV was there to document the presentation.
- Lions Bench – September 28th the Lions made a presentation unveiling the Lions memorial bench. The Columbus Lions donated the maple tree that was placed in the middle. The event was well attended by Lion members, Cal Grubb's wife, Marilyn, and the community.
- Roundabout Design – Windingstad and Mursko will make a future visit to Prairie Restorations in Scandia to select appropriate plants to be placed in the Lake Drive roundabout. Council member Hegland mentioned there is an organization that works with municipalities in designing and implementing landscaped roadways/roundabout areas. Windingstad shared that the state is providing approx. \$250,000 in landscaping costs (ie: trees & shrubs) in the location of the 23/97 interchange of Highway 35. A welcome sign is still being considered, placed in a safe location that is not in the roundabout.
- Playground Equipment – The board is aware of equipment that needs replacing and this will be further discussed at the next meeting in January.

New Business

- Field Reservation Fees – Spangler presented the Advisory Board with information from surrounding communities regarding field and shelter reservations. It appears the City’s fees are slightly lower. Windingstad shared that \$6,700.00 was the approximate cost for services provided for field maintenance. Spangler stated that \$5,575.00 was brought in as revenue through field and shelter reservations. With a short fall of \$1,300 the board felt it was appropriate to increase the field reservation fees slightly.
- Additionally, Spangler provided a season summary of field usage. There were 347 field reservations and 5 picnic shelter reservations made from April-October 2019.

Council member Hegland inquired if electricity was still in the plan to be available at the picnic shelter. Daly stated that the plan is in progress and waiting to hear back from Connexus and felt that service would be available in the early spring of 2020. There will be 4 outlets placed around the perimeter with the addition of a pedestal with 200 amp service. The board discussed whether to add an additional fee for electrical use and it was decided at this point with the limited reservations that were made this last year we will wait to see if reservations increase with the added benefit of electricity available and revisit this next fall. Daly informed the board that there will be a \$30.00 monthly meter fee so they may want to take this into consideration next fall when discussing fees. Messina inquired if it was possible to turn the service off during the winter months to eliminate the monthly meter fee, however Daly said that the charge to turn off and reconnect would be more than the monthly meter fee.

Wood made a **motion** to recommend to the City Council to increase the field reservation fee from \$15.00 to \$20.00 per field per 4-hour reservation. **Second** by Bodene. Motion was approved.

King made a **motion** to recommend to the City Council to increase the tournament reservation from \$250.00 to \$350.00 per tournament which includes 3 fields all weekend (Friday, Saturday and Sunday). **Second** by Daly. Motion was approved.

It was the boards consensus to not change the park shelter reservation fee for 2020.

Next Meeting

The next meeting will be January 23, 2020 at 6:30 p.m. in the Public Works Building. The remainder meeting dates are as follows: April 16, July 16, and October 15th, 2020.

Adjourn

Wood made a **motion** to adjourn. **Second** by Daly. Meeting was adjourned at 7:30 p.m.

Respectfully Submitted

Lorie Spangler, Recording Secretary