

## City of Columbus Park Board Meeting

August 20, 2018, 6:30 p.m.

### Call to Order

Bodene called the meeting to order at 6:30 p.m.

### Roll Call

Members Present:, Bob Bodene, Kris King, and Andrea Messina

Members Absent: Sandie Wood

Marilyn Didling resigned her position on the Park Advisory Board

Also Present: Council Member Mark Daly, Public Works Superintendent Jim Windingstad, and Secretary Lorie Lemieux

### Approval of Minutes

Bob Bodene made a **motion** to approve the April 26,2018 minutes. Second by Kris King. Motion was approved.

### Agenda Additions or Deletions

None

### Treasurer's Report

Park Fund balance	\$ No current figures were available.
Park Capital Fund balance	\$ 24,906.24
Park Land Fund balance	\$ 56,178.74

### City Administrator/PW Superintendent Report

#### New Business

a) 2018 Parks Budget Worksheet – Park Fund (150)

Board members went line-by-line through the Park Fund (150) disbursements. Actual expenses from 2017 were reviewed as well as numbers from the 2018 budget.

Proposed changes in 2019 from the 2018 budget included:

- a \$500 increase in lawn care expenses due to an increase in contracted services with RVS and weighing out actual expenditures in the past two years, which includes a 2.5% increase from Tru-Green for their services.
- a \$950 increase in park maintenance expenses due to a 2.0% increase in contracted services with RVS.
- a \$500 increase in repairs/maintenance supplies based on the future replacement of the playground rock to engineered woodchips in 2019.

- a \$250 increase in the small tools/minor equipment budget was made due to previous expenditures.

It was brought to the boards attention that the mole situation has increased and has now become a safety factor as they are encroaching into the baselines. RVS stated he would walk the involved area with Windingstad to determine square footage and provide a quote for the appropriate treatment. Kris King added that she would like to see a quote from Tru-Green as well. The board agreed that Windingstad will get 2 bids and accept the more favorable one. It is a consensus that this is a safety issue and important and necessary for those using the fields.

Jim informed the board that there has been recent conversation regarding having electricity available at the pavilion during rentals. The power box would be locked up and a key provided during a rental. Mark Daly would contact Connexus and see what the process and cost would be to get electricity from the pole to the pavilion.

Bob Bodene made a **motion** to recommend the City Council approve the proposed RVS Turf & Snow, Inc. lawn care contract for two years, 2019 and 2020. Second by Andrea Messina. Motion carried.

Bob Bodene made a **motion** to recommend the City Council approve the proposed RVS Turf & Snow, Inc. park maintenance contract for two years 2019 and 2020. Second by Andrea Messina. Motion carried.

b) 2017 Budget Worksheet – Park Capital Fund (403) - Schedule C

Board members agreed that the expense for a utility tractor should be deferred to the proposed 2020 budget Worksheet, as it is a piece of equipment that still doesn't get a lot of use. Board members also agreed that there should be a plan to be putting funds away for future black topping of the trail as there are areas that are breaking away. Seal Coat/Overlay is on the proposed 2021 budget, however, a crack seal application will be applied next month. In 2015, the cost for Park Trail Maintenance was \$4118, they are therefore recommending maintenance in 2021 with an estimated cost of \$6,000.

The proposed 2019 Park Fund budget is \$47,411.00, which is an increase of \$2,200.00 from the 2018 budget.

Kris King made a **motion** to recommend the City Council approve the Park Fund (150) budget, noting changes from above mentioned items, at \$47,411.00 for FY 2019 and with the provision for City Staff to adjust any necessary figures as outlined above for grub control. Second by Andrea Messina. Motion carried.

Meeting dates have not yet been determined. Sandie requested that she be called when meeting date options are available and if she cannot attend Bob Bodene will attend with Jim.

Jim shared with the board that there are three (3) parks in the City of Columbus that are not being utilized; the most recent Howard Lake park, one off of Gherig Street and the other off of Broadway. The policy of city owned park property is they need to be retained for 30 years before selling the parcels. Howard Lake Park will be up 2019 and a resident has inquired on the purchase. As of date there is no purchase price set, however if the Board would recommend selling each of the park parcels when available, those funds would be used towards park maintenance, adding more ADA compliance requirements and paving the main parking lot in the park.

Kris King made a **motion** to recommend the City Council to sell Howard Lake Park property (both parcels) when the required 30 retention period has expired and use the funds for park maintenance. Second by Bodene. Motion carried

Kris King made a **motion** to recommend the City Council to sell the park land off of Gherig Street when the required 30 retention period has expired and use the funds for park maintenance. Second by Bodene. Motion carried

Kris King made a **motion** to recommend the City Council to sell the park land off of Broadway Ave. when the required 30 retention period has expired and use the funds for park maintenance. Second by Bodene. Motion carried

### New Business

#### a) FLAFA Dugout cover proposal

The City received an email from FLAFA (Forest Lake Area Fast Pitch Association) stating that they would like to propose to the City dugout covers. They commented that they would pay and install semi-permanent covers on fields 1,3 & 4. This would involve installing approximately 20 feet in length 6' high fencing to hold up the cover and protect the players on the

benches. The city would be asked to put the covers up in the spring and remove them after the season. The consensus of the board was that this would be a great safety added feature and will make contact with the FLAFA contact and inform them the city is open to this idea.

**Motion** by Bodene to approve FLAFA to consider and install dugout covers for fields 1,3& 4. Second by King. Motion carried.

b) Roundabout Design

Windingstad informed the board that by the end Of October there will be two roundabouts in the City and inquired if the Park Board would be interested in designing a plan for each of them. The roundabout on Lake Drive by the Holiday gas station will have electricity and water available. Andrea Messina inquired where the funds would come from. Jim commented that the county will not provide any funds however the city would contribute some and possibly the parks department. Andrea expressed that she felt it was important to create a positive visual sense to the entrances to the City. Jim stated he would find out how much there is to spend and Mark Daly will converse with Dennis Postler regarding criteria and what provisions will be available. It is the intent to have the roundabout on Lake completed in October and to have a plan soon after with installation in the spring on both roundabouts.

Next Meeting

The next meeting will be October 25, 2018 at 6:30 p.m. in the Public Works Building. **Note that this meeting was rescheduled to make it possible for all members to be present.**

Adjourn

Bodene made a **motion** to adjourn. Second by King. Meeting was adjourned at 8:27 p.m.

Respectfully Submitted

Lorie Lemieux, Recording Secretary