

# City of Columbus Park Advisory Board Meeting

## July 18, 2019

### Call to Order

Sandie Wood called the meeting to order at 6:32 p.m.

Members Present: Sandie Wood, Kris King and Andrea Messina  
Alternate Council member liaison Denny Peterson, City Administrator Elizabeth Mursko, Public Works Superintendent Jim Windingstad, Secretary Lorie Spangler

### Absent

Mark Daly and Bob Bodene

### Approval of Minutes

Kris King made a **motion** to approve the April 18, 2019 minutes. Second by Sandie Wood. Motion was approved.

### Agenda Additions or Deletions

No additions or deletions

### Treasurer's Report

Park Fund balance (403)	\$25,254.47
Park Capital Fund balance (404)	\$56,294.13
Park Land Fund balance	\$102,586.77

### City Administrator/PW Superintendent Report

#### a) 2020 Budget Worksheet – Park Land Fund (404)

This fund is dedicated for capital improvement projects and as of date the balance is \$56,294.13. Windingstad indicated that the picnic tables in the shelter are in dire need of replacement and shared a proposed design for replacement. It was suggested that one of the tables be handicap accessible. The board discussed the purchase of 5 tables for the shelter and relocating the existing maintenance free table onto a cement pad outside the shelter. Windingstad also stated that there were two areas without a cement walkway, one to the picnic shelter and the other to the swing set area. He recommended adding them for access.

Windingstad and Mursko presented a bench that was offered to the city for purchase. The bench is 12 foot in diameter and steel powder coated. This will be dedicated as a “Memory Bench” and placed in the city park. A location was selected on the tennis court side of the park. The Columbus Lions wish to participate by purchasing a tree to place on the inside of the bench and add a plaque with previous Columbus Lion members.

Mursko informed the board that the tot lot playground equipment is deteriorating, and the company no longer exists for replacement parts. This needs to be considered in the future budget planning to start replacing the equipment in the tot lot.

Sandie Wood made a **motion** to purchase 5 maintenance free picnic tables, (one 8-foot ADA and four 8-foot tables) preferably light in color. Second by Kris King. Motion carried.

Kris King made a **motion** to install cement walk ways into the swing set playground area and the picnic shelter for access and the purchase of the “Memory Bench” and a cement pad installed for its placement. Second by Andrea Messina. Motion carried.

b) 2020 Parks Budget Worksheet – Park Fund (150)

Board members went line-by-line through the Park Fund (150) disbursements

Proposed changes in 2020 from the 2019 budget included:

- a \$250 increase in lawn care expenses due to an increase from Tru-Green for their services.
- a \$500 increase for engineered woodchips to be placed in the playground areas.
- A \$425 increase in park electricity as the addition of electric services will be available in the picnic shelter.

Sandie Wood made a **motion** to recommend the City Council approve the Park Fund (150) budget at \$48,536 as shown, for FY 2020, with provision for City Staff to adjust any necessary figures as outlined above. Second by Andrea Messina. Motion carried.

Mursko reminded the board that there is \$24,500.00 of non-committed excess funds (from previous budget years). She conveyed that those funds could be moved to the park capital fund or park land fund to cash flow any future purchases. The Board’s consensus was to not move those funds currently.

c) 2020 Budget Worksheet – Park Capital Fund (403)

Board members discussed the need for electricity to be brought into the picnic shelter as it has been a requested item during shelter rentals and for future city events. Windingstad gave a rough estimate of \$5,000.

Sandie Wood made a **motion** to have electrical services placed in the picnic shelter in 2019. Second by Andrea Messina. Motion carried.

Windingstad stated he will present the budget to the Council at one the August Council meetings. No date has been set.

Old Business

- Eagle Scout Project – Windingstad expressed he will meet with Scout Jacob Kierkeeide and Julie (mother) and show them the selected location for the bench.
- Roundabout Design – Windingstad and Mursko will make a visit to Prairie Restorations in Scandia to select appropriate plants to be placed in the Lake Drive roundabout.

Next Meeting

The next meeting will be October 17, 2019 at 6:30 p.m. in the Public Works Building.

Adjourn

Sandie Wood made a **motion** to adjourn. **Second** by Kris King. Meeting was adjourned at 7:55 p.m. and members met over at the park to look at picnic tables, tot park equipment, and location for benches.

Respectfully Submitted

Lorie Spangler, Recording Secretary