

## City of Columbus Park Board Meeting

April 26, 2018, 6:30 p.m.

### Call to Order

Sandie Wood called the meeting to order at 6:32 p.m.

### Roll Call

Members Present: Sandie Wood, Andrea Messina, Bob Bodene, and Kris King.

Members Absent: Marilyn Didling

Also Present: Council Member Mark Daly, Public Works Superintendent Jim Windingstad, and Secretary Lorie Lemieux.

### Approval of Minutes

Bodene made a **motion** to approve the January 25, 2018 minutes. **Second** by Wood. **Motion** approved.

### Welcome

The Board welcomed new member Kris King.

### Agenda Additions or Deletions

None.

### Treasurer's Report

Windingstad stated there are no financial reports currently available. A Deputy Treasurer has been hired and numbers will be available at the next meeting in July for budget planning; therefore, there will be no Treasurer's Report, Review of Schedule D or 2018 Budget discussion. Windingstad did report that with new developments coming in, there will be more Park Land Dedication funds available.

### City Administrator/PW Superintendent Report

a) 2018 Budget - Numbers will be available for July meeting.

b) Park Fee Schedule and Survey of Surrounding Communities

Lemieux reported her findings from other cities on their park rental fees.

City of Columbus's current fees are in line with the majority of the surrounding areas. There are a few cities that do not rent out their fields as they are reserved for association use or residents only. Columbus is light on tournament fees per information gathered. The board requested rental income versus expense (RVS park contract) to determine if we need to

increase the rental fees for 2019. Lemieux will bring numbers back from 2017 and projected rental income for 2018. These numbers will be discussed at the July budget meeting.

Windingstad expressed that the month of April, 3 fields were reserved each day and were unable to be used because of the weather/snow. It was discussed if refunds should be considered even though the reservation form states "no refunds due to inclement weather". Lemieux wanted park board's input for if and when a request would come in. The board felt that since it is noted no refunds on the reservation form it is known information to the applicant and no refunds will be issued due to inclement weather.

c) Adult Fitness Equipment-

Windingstad did some research on vendors for adult fitness equipment options for the park. He conveyed that Xccent, the vendor for the previous park equipment, appears to be closed. Messina shared pictures from a park in Arizona that provides adult fitness equipment. This will be discussed as old business at the next meeting.

Windingstad said that he recently attended a League of Minnesota Cities presentation regarding ADA (American Disability Act) compliance requirements in a city park. He stated that the city park needs to make some changes to meet these requirements and felt this was a priority before adult fitness equipment. Various items were noted for compliance. The existing parking lot will need to add paved parking spots with stripping to accommodate 2 vehicles along with handicap parking signs. Additionally, a paved path will need to be constructed from the parking spaces to the existing path and into the pavilion area. There are a number of picnic tables in the pavilion area, however Windingstad did not feel they were handicap accessible. The board's consensus was to replace the wood picnic tables with accessible tables.

Windingstad informed the members that the two playground areas have engineered wood chips, which is compliant, however this product settles creating a drop into the area, therefore he suggests placing sloped ramps for gradual handicap access. The board members proposed providing one

handicap accessible picnic table and a paved path to it on the tennis court side of the park and Windingstad stated we will just add it into this years project. King inquired if there are portions of this ADA project that the city can do without contracting out. Windingstad commented that there are portions of the project that the public works department can do.

Bodene made a **motion** for Windingstad to get two bids for paving/stripping two parking spots in the parking lot and present to council and to perform the concrete work in the play areas. **Second** by Messina. **Motion** carries.

### Old Business

#### a) Howard Lake Park

Members reviewed a survey that was placed on the city's website and social media. The consensus of the survey was that there was no need for this park. Wood made a **motion** to close Howard Lake Park, remove all equipment and let the vegetation grow with no maintenance. The crosswalk sign will be removed as well. **Second** by Bodene. **Motion** approved. Daly stated he will bring this information forward to the City Council with the survey that was provided.

### New Business

#### a) Board Meeting Schedule

Members discussed the remainder meeting dates and will stay with the scheduled meetings. However, they changed the July date to accommodate members' schedule.

#### b) Appoint Vice Chair

Wood made a suggestion to appoint a Vice Chair in the possibility she was not available. Wood nominated Bodene as Vice Chair of the Park Board Advisory Board. Bodene accepted this position. Wood made a **Motion** to appoint Bob Bodene as Vice Chair. **Second** by Messina. Motion carried.

### Next Meeting

The next meeting will be **July 18, 2018** at 6:30 p.m. in the Public Works Building.

\*Note this is a change from the regular scheduled meeting date.

Adjourn

**Motion** made by Wood to adjourn. **Second** by Bodene.  
Meeting was adjourned at 7:49 p.m.

Respectfully Submitted

Lorie Lemieux, Recording Secretary