



16319 Kettle River Blvd. Columbus, MN 55025
Phone 651-464-3120

PERMIT NUMBER _____

RESIDENTIAL DECK AND PORCH PERMIT APPLICATION

JOB ADDRESS _____

Property ID # _____

Owner's Name _____ Telephone _____

General Contractor _____ Telephone _____

Fax _____ Address _____

City _____ State _____ Zip _____

E-mail Address _____ Contractors License Number _____

PLEASE CIRCLE AREA OF WORK:

Deck, Covered Deck, Screened Porch, Three Season Porch.

Type of Construction _____ Total Square Feet _____ Number of Stories _____

Valuation of Work \$ _____

SEPARATE PERMITS ARE REQUIRED FOR ELECTRICAL, PLUMBING, HEATING AND A/C, FIREPLACE, AND FIRE SPRINKLERS. THIS PERMIT BECOMES NULL AND VOID IF WORK OR CONSTRUCTION AUTHORIZED IS NOT COMMENCED WITHIN 180 DAYS, OR IF CONSTRUCTION OR WORK IS SUSPENDED OR ABANDONED FOR A PERIOD OF 180 DAYS AT ANY TIME AFTER WORK IS COMMENCED.

I HEREBY CERTIFY THAT I HAVE READ AND EXAMINED THIS APPLICATION AND KNOW THE SAME TO BE TRUE AND CORRECT. ALL PROVISIONS OF LAWS AND ORDINANCES GOVERNING THIS TYPE OF WORK WILL BE COMPLIED WITH WHETHER SPECIFIED HERIN OR NOT. THE GRANTING OF A PERMIT DOES NOT PRESUME TO GIVE AUTHORITY TO VIOLATE OR CANCEL THE PROVISIONS OF ANY OTHER STATE OR LOCAL LAW REGULATING CONSTRUCTION OR THE PERFORMANCE OF CONSTRUCTION.

TOTAL AMOUNT DUE \$ _____ DATE PAID _____ RECEIPT NO. _____

CHECK # _____ ACCOUNT HOLDER _____

SIGNATURE OF CONTRACTOR OR AUTHORIZED AGENT _____ DATE _____

SIGNATURE OF OWNER (IF OWNER BUILDER) _____ DATE _____

BUILDING OFFICIAL _____ DATE _____

INFORMATION NECESSARY WHEN APPLYING FOR A DECK OR PORCH PERMIT

1. Permit application completed and signed.
2. Watershed approval (Porch only, if over 250 square feet).
3. Shoreland area form filled in and signed (properties within 1,000 feet of a lake or river).
4. Deck worksheet completed.
5. Two set of detailed building plans or blueprints. Plans must show all footing, post, beam, header and joist sizes and spans.
6. Two copies of the residential survey or site plan indicating the following: distances from the property lines, buildings on the same property, driveway location, septic system and well locations, lot size and any wetlands, rivers, lakes or easements. Site plan must be approved by the Building Official. If the property lines cannot be determined a survey may be required.
7. Soil borings showing depth to mottled soil at building site. This is only required when increasing the foundation size (addition to the home).
8. The building location must be staked.
9. The septic system location must be fenced off before a permit will be issued.
10. Alternate septic site location is required if the deck or addition is over 250 square feet.
11. Builders license (unless homeowner is doing the project).
12. Soil test if constructing on fill soils.

City of Columbus Deck Worksheet

REQUIRED INFORMANTION

This worksheet completed, a permit application, detailed deck plans and a detailed site plan are required before a plan review can be completed.

Job Address: _____

Date: _____

NECESSARY DECK INFORMATION

Type of Lumber (example: SPF .40 treated)

Size of Footings

Depth of Footings

Size of Posts

Spacing of Posts

Size and Type of Floor Joists

Spacing of Floor Joists

Size and Type of Beams

Type and Size of Floorboards

Type and Size of Screws Supporting Ledger Board (Joist span 6 feet or less, min. 3/8", Joist span over 6 feet, min. 1/2". (Screws shall penetrate 1 1/2" into rim joist or wall stud). Deck Lateral Load connections are required. (2 per deck minimum)

Height of Power Lines above Proposed Deck - Min. 10 feet (if applicable)

Height of Deck from the ground

Height of Guardrail (required on decks over 30" above grade, min. 36")

Design and Height of Guardrail (example: treated 2x6 balusters, less than 4" apart)

Stairway Design (example: 3-2x12 stringers)

Size of Deck



CITY OF COLUMBUS

16319 Kettle River Blvd. Columbus Mn.55025

651-464-3120 Phone, 651-464-5922 Fax

Building Department hours: M-F 8:00 am to 2:30 pm.

LAKE OR WATERWAY FORM

RE: Property that is within 1,000 feet of a lake or waterway.

Please note that a property within 1,000 feet of a lake or waterway is required to obtain Building and Septic permits from the City of Columbus.

To help us provide the best service possible please answer the following:

Property Address: _____

_____ This property is within 1,000 feet of a lake or waterway, or

_____ This property is **NOT** within 1,000 feet of a lake or waterway.

Date: _____ Signature: _____