



**16319 Kettle River Blvd. Columbus, MN 55025**  
**Phone 651-464-3120 - Fax 651-464-5922**

PERMIT NUMBER \_\_\_\_\_

**PERMIT APPLICATION FOR RESIDENTIAL POOL**

JOB ADDRESS \_\_\_\_\_

Legal Description \_\_\_\_\_

Owner's Name \_\_\_\_\_ Telephone \_\_\_\_\_

General Contractor \_\_\_\_\_ Telephone \_\_\_\_\_

Fax \_\_\_\_\_ Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

E-mail Address \_\_\_\_\_ Contractors License Number \_\_\_\_\_

Valuation of Work \$ \_\_\_\_\_

SEPARATE PERMITS ARE REQUIRED FOR ELECTRICAL, PLUMBING, HEATING AND A/C, FIREPLACE, AND FIRE SPRINKLERS. THIS PERMIT BECOMES NULL AND VOID IF WORK OR CONSTRUCTION AUTHORIZED IS NOT COMMENCED WITHIN 180 DAYS, OR IF CONSTRUCTION OR WORK IS SUSPENDED OR ABANDONED FOR A PERIOD OF 180 DAYS AT ANY TIME AFTER WORK IS COMMENCED.

I HEREBY CERTIFY THAT I HAVE READ AND EXAMINED THIS APPLICATION AND KNOW THE SAME TO BE TRUE AND CORRECT. ALL PROVISIONS OF LAWS AND ORDINANCES GOVERNING THIS TYPE OF WORK WILL BE COMPLIED WITH WHETHER SPECIFIED HERIN OR NOT. THE GRANTING OF A PERMIT DOES NOT PRESUME TO GIVE AUTHORITY TO VIOLATE OR CANCEL THE PROVISIONS OF ANY OTHER STATE OR LOCAL LAW REGULATING CONSTRUCTION OR THE PERFORMANCE OF CONSTRUCTION.

Swimming Pool permit fee is based on the Fee Schedule using Table 1-A.

TOTAL AMOUNT DUE \$ \_\_\_\_\_ DATE PAID \_\_\_\_\_ RECEIPT NO. \_\_\_\_\_

SIGNATURE OF CONTRACTOR OR AUTHORIZED AGENT \_\_\_\_\_ DATE \_\_\_\_\_

SIGNATURE OF OWNER (IF OWNER BUILDER) \_\_\_\_\_ DATE \_\_\_\_\_

BUILDING OFFICIAL \_\_\_\_\_ DATE \_\_\_\_\_



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## SWIMMING POOL INFORMATION

Section 7A-808 SWIMMING POOLS. The term "swimming pool, hot tub, or spa," with a water depth capacity of three (3.0) feet or greater, and shall include any such structure with a capacity greater than 5,000 gallons.

Swimming pools are permitted subject to the following conditions:

- A. Swimming Pools shall be permitted only as an accessory use, on the same lot as, and intended for use by the occupants of, an accompanying residential unit or units.
- B. A building permit is required, except where specifically exempted by the current building code. Compliance with the Building Code is required.
- C. The property owner's application for a building permit shall include a site plan, drawing to scale showing the type and size of pool, location of pool, location of house, garage, fencing and other improvements on the lot, location of structures on all adjacent lots, location of filter unit and pump, and writing indicating the type of such units, location of back-flush and drainage outlets, grading plan, finished elevations and final treatment (decking, landscaping, etc.) around pool, location of existing overhead or underground wiring, utility easements, trees and similar features, and location of any water heating unit.
- D. Pools shall not be located within twenty (20) feet of any septic tank/drainfield nor within six (6) feet of any principal structure of frost footing, unless the pool is constructed entirely within the dwelling. The edge of the pool shall be located no closer than twenty-five (25) feet from any side or rear lot line, and no closer than eighty (80) feet from the edge of any right-of-way or the front of the house (whichever is greater). The required safety fencing or surrounding structure shall be located no closer than twenty (20) feet from any side or rear lot line and no closer than seventy-five (75) feet from the edge of any right-of-way, unless the entire yard area with the pool is enclosed with fencing which meets the safety standards described at paragraph K, in which case the fence may be located on side or rear lot lines.
- E. Pools shall not be located beneath overhead utility lines nor over underground utility lines of any type.
- F. Pools shall not be located within any private or public utility, walkways, drainage or other easement.

- G. In the case of underground pools, the necessary precautions shall be taken during the construction, too:
  - 1. Avoid damage, hazards or inconvenience to adjacent or nearby property.
  - 2. Assure that proper care shall be taken in stockpiling excavated material to avoid erosion, dust or other infringements upon adjacent property.
  - 3. All access for construction shall be over the owner's land and due care shall be taken to avoid damage to public streets and adjacent private or public property.
- H. To the extent feasible, back-flush water or water from pool drainage shall be directed onto the owner's property or into approved public drainage ways.
- I. The filter unit, pump, heating unit and any other noisemaking mechanical equipment shall be located at least fifty (50) feet from any adjacent or nearby residential structure and not closer than ten (10) feet to any lot line.
- J. Lighting for the pool shall be shielded and directed toward the pool and not toward adjacent property.
- K. **A structure or safety fencing of a non-climbable type at least five (5) feet in height shall completely enclose the pool or yard area containing the pool.**
- L. **Gates must be self-closing, latching and lockable.**
- M. Water in the pool to be maintained in a suitable manner to avoid health hazards of any type. Such water may be subject to periodic inspection by the local health officer.
- N. All wiring, installation of heating units, grading, and installation of pipes and all other installations and construction shall be subject to inspections.
- O. Deviations from these standards for commercial pools may be considered by the City Council as part of the site plan review or conditional use permit review process.

I \_\_\_\_\_ (name of applicant, please print) have read, and understand the provisions of Section 7A-808 regarding SWIMMING POOLS, and will comply with all of its requirements.

Signature of applicant \_\_\_\_\_ Date \_\_\_\_\_

## **RESIDENTIAL SWIMMING POOL PERMIT REQUIREMENTS**

1. Permit application, filled in and signed
2. Swimming Pool Information Sheet signed and dated
3. Watershed approval is required for pools over 250 sq. ft.
4. Anoka County Wetland & Site Approval (if within 1,000' of lake/waterway)
5. Tree Removal Form
6. Two copies of the residential survey or site plan indicating the following: distances from the property lines, buildings on the same property, driveway location, septic system and well locations, lot size and any wetlands, rivers, lakes or easements. Site plan must be approved by the Building Official. If the property lines cannot be determined a survey will be required.
7. Stake the pool location
8. Pools over 250 sq. ft. require alternate septic site located and tested by designer
9. Septic system location (existing & future) roped off



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**LAKE OR WATERWAY FORM**

RE: Property that is within 1000' of a lake or waterway.

Please note that property within 1000' of a lake or waterway is required to obtain Building and Septic permits from the City of Columbus.

To help us provide the best service possible please answer the following:

Property Address: \_\_\_\_\_

\_\_\_\_\_ This property is within 1000' of a lake or waterway

\_\_\_\_\_ This property is NOT within 1000' of a lake or waterway

Date: \_\_\_\_\_ Signature: \_\_\_\_\_

S:\ADM 05900\Forms\Building\Tree Removal and Waterway Forms

Rev. 3-6-2012

**TREE REMOVAL FORM**

Do you plan to remove any mature trees\* on the property to complete this project?

Yes: \_\_\_\_\_ Number of Trees: \_\_\_\_\_

No: \_\_\_\_\_

Site Address: \_\_\_\_\_

If you will be removing trees, you must first call Sam Klocksien, City of Columbus Forester, at 763-300-0452.

Name: \_\_\_\_\_

Current Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Phone #: \_\_\_\_\_

\* A mature tree is any tree with at least 6 inch diameter at a distance of 4.5 feet above the ground.

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Rev. 3-6-2012