

City of Columbus Park Board Meeting

July 23, 2015, 6:30 p.m.

Call to Order

Sandie Wood called the meeting to order at 6:30 p.m.

Roll Call

Members Present: Bob Bodene, Marilyn Didling, and Andrea Messina.

Members Absent: Andrew Fraley

Also Present: Council Member Mark Daly, Public Works Superintendent Jim Windingstad, and Secretary Karen Boland.

Approval of Minutes

Bob Bodene made a **motion** to approve the April 16, 2015 minutes. Second by Marilyn Didling. Motion was approved.

Agenda Additions or Deletions

None.

Treasurer's Report

Park Fund balance	\$62,644.16
Park Capital Fund balance	\$20,397.26
Park Land Fund balance	\$ 7,348.65

City Administrator/PW Superintendent Report

a) Dog Clean-Up Bag Dispensers and Signs

Per the last meeting, six metal dog bag dispensers and baked enamel signs saying, "Please clean up after your dog" were purchased and installed.

b) Tennis Courts

The old crack fill was removed from the tennis courts, and the cracks were re-caulked.

c) Sealcoating

The park trail was sealcoated for \$4118.00, much less than the originally budgeted amount of \$7000.

d) Hydroseeding

No hydroseeding will be done until fall.

e) Fencing Alternatives to Telephone Poles

Two-hundred linear feet of fencing was installed to replace the telephone poles along Kettle River Blvd., on the Fire Hall side, at a cost of \$3600. City Administrator Mursko contacted Cemstone, but did not receive a donation.

Public Works Superintendent Windingstad reported that when Notre Dame Street was being blacktopped, the aprons to the parking lots at City Park were also blacktopped.

New Business

a) 2016 Budget Worksheet – Park Capital Fund (403)

Board members agreed that expenses for both a Park Master Plan, and for Tennis Court Repair/Resurface should be deferred to the proposed 2017 budget.

Sandie Wood made a **motion** to defer the expenses for the Park Master Plan, and for Tennis Court Repair/Resurface from the proposed 2016 budget to the proposed 2017 budget in the Park Capital Fund Budget Worksheet. Second by Marilyn Didling. Motion carried.

b) Finalize 2016 Budget – Park Fund (150)

Board members went line-by-line through the Park Fund (150) disbursements. Actual expenses from 2012, 2013, and 2014 were reviewed as well as the 2013, 2014, and 2015 budgets.

Proposed changes in 2016 from the 2015 budget included:

- a \$600 decrease in park board expenses due to fewer members and less frequent meetings.
- a \$200 increase in general liability insurance due to spending more than was budgeted in 2014 for park playground insurance.
- a \$100 decrease in workers' comp insurance expenses as the park maintenance contract remains in place.
- a \$250 decrease in the small tools/minor equipment budget as this fund has been under the projected budget for the past three years and the Public Works Superintendent does not anticipate a particular need in this area.

- a \$100 decrease in the motor fuels-gasoline budget as this fund has been under the projected budget for the past three years and the Public Works Superintendent does not anticipate a particular need in this area.

The proposed 2016 Park Fund budget is \$44, 011, which is \$850 or 1.9% less than the 2015 budget of \$44,861.

Sandie Wood made a **motion** to recommend the City Council approve the Park Fund (150) budget at \$44,011 for FY 2016 as outlined above. Second by Bob Bodene. Motion carried.

Sandie Wood and Bob Bodene will attend the City Council budget meeting on Wednesday, August 12th at 6 p.m. Other members were encouraged to attend.

Next Meeting

There will be no Park Board meeting in October. The next meeting will be January 21, 2016 at 6:30 p.m. in the Public Works Building.

Adjourn

Sandie Wood made a **motion** to adjourn. Second by Bob Bodene. Meeting was adjourned at 7:46 p.m.

Respectfully Submitted
Karen Boland, Recording Secretary