

**City of Columbus
Regular City Council Meeting
August 13, 2014**

The August 13, 2014 meeting of the City of Columbus City Council was called to order at 7:06 p.m. by Mayor Dave Povolny at the City Hall. Present were Council Members Denny Peterson, Jeff Duraine, Bill Krebs & Jessie Messina. City Administrator Elizabeth Mursko; Attorney Bill Griffith, Jr., Engineer Larry Bohrer and Deputy City Clerk Emmy Robinson.

Absent: None.

Also in attendance were: Pat Preiner, Mary Preiner, Jody Krebs, Rick Robinson, Paul Peskar, Kris King, Jerry Baty, Gail Baty, Pam Reeves, Colleen Canine, Arlie Post and Paul Ringell Forest Lake Times.

A. CITY COUNCIL REGULAR MEETING

1. Call To Order - Regular Meeting - 7:00 P.M.
2. Pledge of Allegiance

B. CONSENT AGENDA

3. Motion - Approval of the City Council Meeting Minutes on 07/13/14
4. Motion - Approval of the City Council Workshop Minutes on 08/06/14
5. Motion - Agenda Approval with Additions
6. Motion - Pay Bills as Posted
7. Motion - Alexandra House Proclamation (**Pages 1-2**)
8. Motion - Resolution Accepting Gifts for Bridge Project (**Page 3**)

Motion by Peterson to approve the consent agenda including ADM 05600 Proclamation14-02 a proclamation by the Mayor that October of 2014 is proclaimed as Domestic Violence Awareness Month and Resolution 14-16 Authorizing Acceptance of Gifts Received by the City of Columbus and to Authorize the City to Administer the Gifts in Accordance with the Terms Prescribed by the Donors. Second by Messina. Motion Carried.

C. PRESENTATIONS

9. ANOKA COUNTY ROUNDABOUT PROJECT JPA PRESENTATION (PAGES 4-15 & ENCLOSURE)

Kurt Kobilarcsik, Engineering Program Manager for Anoka County presented tonight.

A Joint Powers Agreement (JPA) for the Intersection Roundabout Construction project at the Intersection of County State aid Highway 18 (Broadway Avenue NE) and County Road 62 (Kettle River Blvd. NE) was included in the agenda packet. The total cost to the city after federal funds have been applied is \$66,729.82. Mr. Kobilarcsik reviewed the JPA at this time. The JPA is split into three areas; design, cost responsibilities, maintenance responsibilities.

Mr. Kobilarcsik said he is here tonight to present the JPA and answer any questions the council may have. The reason Anoka County decided on a roundabout design is due to safety issues at the current intersection. A layout design dated August 4, 2014 was included in the agenda packet and was displayed on the projector. This is a single lane roundabout which would be scheduled for construction in late May 2015.

The city would be responsible for ongoing electrical costs but will not be paying for the actual lighting fixtures on the project. The costs are estimates only, once bids are received the costs would be adjusted.

Mayor Povolny clarified that downward lighting and LED's are preferred by the city.

Questions:

Council Member Duraine questioned the need for sidewalks as there are no existing sidewalks, trails or shoulders on Kettle River Blvd (KRB) or Broadway Avenue.

Sidewalks are necessary for pedestrian and bicycle traffic to traverse the roundabout without being in the driving lanes and safely make it to an adjoining shoulder or road.

How does the time to traverse a stop sign vs the roundabout compare?

The Engineer said there is a fuel savings with a roundabout vs a stop sign since there is usually no stopping, travel time comparison was not available.

Truck aprons are a problem for large vehicles such as motorhomes is there anything that can be done about that?

The 4" apron will not be installed on this project.

Is there a modified two lane roundabout design that would allow a separate lane for exiting the round about?

The volumes here did not justify that option.

When the freeway is impacted by traffic or accidents KRB is the alternate route resulting in very heavy traffic, has that been taken into account? When this happens at Main Street and Lake Drive in Lino Lakes, police are sent out to the intersection for traffic control, how would police control traffic in a roundabout? How much traffic is the roundabout designed to handle?

Traffic should flow better than the 4 way stop through the roundabout. The traffic count is 7,000 per day on Broadway and north on KRB is 4,000 per day.

It was not known how much traffic a single lane roundabout can handle.

The Attorney said he would like to make comments to the county attorney on changes to the JPA, some of the changes he listed are:

- Right of way provision - The County should be solely responsible for acquiring right of way; the city would not be required to obtain right of way.
- Utilities – this section is not applicable and the request would be to have it removed.
- Add the reference to the city lighting ordinance and preference for LED light fixtures.
- Reference to crosswalk markings would be removed.
- Remove the *mandatory* snowplowing of sidewalks. It was noted that the sidewalks could be plowed with the front end loader and the city would decide if they are plowed or not. It was also clarified that the city does not plow the roundabout itself, the county plows the roundabout.

Why is the city liable for the costs since the roundabout connects two county roads?

Anoka County policy directs which projects require city participation of costs.

Council Member Krebs and Mayor Povolny re-iterated the importance of sidewalks for pedestrian and bicycle traffic.

The property owner on the southeast corner of Broadway and KRB came before the council recently expressing their concern about the affect the project will have on their property and trees proposed to be removed.

Mr. Kobilarcsik said the trees and the fence are in the right of way but said the county would work with the property owner. The property owner could use the proceeds from the acquisition towards relocating the trees.

Council Member Duraine said he disagree's with the roundabout installation due to costs.

How will the city fund its share of the costs?

The money will come from the transportation fund.

Motion PWE01200 by Messina to accept the Joint Powers Agreement for the Intersection Roundabout Construction Project at the Intersection of County State Aid Highway 18 (Broadway Ave. NE) and County Road 62 (Kettle River Blvd. NE) in the City of Columbus, MN (SP 002-618-030) with changes the Attorney recommends. Second by Duraine. Votes as follows: Peterson - aye; Messina - aye; Duraine - nay; Krebs - nay; Povolny - aye. Motion Carries.

Council Member Duraine re-iterated that he disagrees with the installation and would like to see shoulders on KRB and Broadway Avenue added instead of spending money on this intersection.

The Attorney said that when the county is looking at a safety improvement and providing federal funds for this improvement, it will be difficult for lay people to say that the 4 way stop is safer and ignore the condition, as time goes on and more

accidents occur, if the city doesn't take advantage of these opportunities to add shoulders, safety improvements, traffic improvements, it would be difficult if something happens to defend that the city to be held harmless.

Is it typical to have a cost share?

Yes, this project is different than an overlay or other road maintenance project. It is a total reconstruct which does require city cost share.

Permits

The City Administrator explained that this intersection lies in two watershed districts - Rice Creek Watershed District (RCWD) and Sunrise River Water Management Organization (SRWMO). Each jurisdiction will take care of their own wetland delineations, however staff recommends letting RCWD take the lead for SRWMO for the storm water management permit. RCWD would process the storm water management permits for both RCWD and SRWMO using the RCWD rules. There is no charge for this permitting to governmental units.

Motion PWE 02100 by Messina to approve allowing Rice Creek Watershed District to manage the permitting for Sunrise River Water Management Organization for storm water management permitting. Second by Krebs. Votes as follows: Peterson - aye; Messina - aye; Duraine - aye; Krebs - aye; Povolny - aye. Motion Carries.

10. PLANNING COMMISSION REPORT

Motion - Tom Swenson IUP (Pages 22-25)

Resolution 13-06 approving the Interim Use Permit for Operation of a Residential zone business at 7643 Camp Three Road was included in the agenda packet. Michael Healy, Intern for the City presented.

The reasons this is before the council:

1. A question was raised regarding the work that is allowed on the cars Mr. Swenson purchases for re-sale. Clarification of "light repair" work. (Condition 1c.)
2. A complaint was received regarding the location of where work is being performed. (Interim Use Permit allows work in the barn not the garage.)
3. Location for storage of vehicles waiting for repair work and the condition of a car stored outside .

Condition 1c reads as follows:

1c. The Residential Zone Business shall be limited to the storage of twenty (20) used cars and light trucks (no heavy trucks or machinery) for sale and some light repair work for the purpose of preparing vehicles for sale (e.g. changing of tires, headlights, oil). No body work, engine work, transmission work, brake work, painting, or other more intensive repair work shall be permitted in connection with the Residential Zone Business. In addition, no handling of hazardous materials, including petroleum products, shall be permitted in connection with the Residential Zone Business, except as necessary to carryout oil changes as permitted hereunder. The Property shall in no event be operated as a salvage yard.

Tom Swenson was in the audience and approached to answer questions. Mr. Swenson

said there is no body work/painting done at his business, he would like to add “brake work” to the list of “light repair”, this is currently not allowed, and he acknowledged that the work is done in his garage, not the barn. He originally thought he would cement the barn floor, but that has not been done, so the work is being done in the garage.

There was discussion regarding what the council can do with the Interim Use Permit before notice to the neighbors and a public hearing is required. The Attorney said if the purpose is to clarify what has already been approved that is ok, changing/or adding would require a new hearing. Adding the garage is beyond the scope of clarification and would require Mr. Swenson to re-apply for his IUP. The intent of a residential business is that the business should not be visible to the neighbors and is inside a building.

The City Administrator clarified that the Interim Use Permit allows Mr. Swenson to operate the business in the 52 x 76 barn, not in the driveway or the garage. If Mr. Swenson wants to operate in the garage or in the driveway, then Mr. Swenson needs to come in and amend permit condition “1g.”

The council can clarify that Light repair work includes parts replacement and brake work.

Motion PLZ 01200 by Peterson to clarify that “light repair work” in condition 1c. can include parts replacement of car struts, lower control arms, fenders and brake work. Second by Krebs. Votes as follows: Peterson - aye; Messina - aye; Duraine - aye; Krebs - aye; Povolny - aye. Motion Carries.

The direction to Mr. Swenson was to stop doing work out of the garage and comply with the current permit of performing the work in the barn or come in to amend the Interim Use Permit. Mr. Swenson acknowledged that he understood the direction.

Motion - Chapter 7A Lot Alternative Design (PUD) Ordinance & Summary Publication (Pages 16-21

* A1)

At the last City Council meeting this topic was continued to tonight’s meeting. There was discussion regarding allowing/restricting the “pencil lot” design. The Planning Commission recommendation draft ordinance was included in the agenda packet. The action is approval or denial of the ordinance. A memo dated August 13, 2014 from the Planner regarding the PUD options was distributed at this time. The memo suggested the ordinance not allow PUD on an existing road and require building a new road. There was discussion regarding how to provide the flexibility without using the pencil lot design. Another option offered was to change the provisions for lot width and width at the setback line on the cul-de-sac. Staff will work on writing the ordinance to allow the most flexibility without having to use the variance process if the council agrees with 220 foot for road frontage, as 220 foot can work if flexibility is allowed at the cul-de-sac setback line.

Motion PLZ 02500 by Messina to approve Ordinance 14-06 Amending Chapter 7A – Zoning regulations in the Columbus City Code with a change to B4c. “Flexible Dimensional Standards” Minimum lot width from 160 feet to 220 feet and add “width of the lot at the setback line is 150

feet". (This setback number may need to be changed to make this work). A diagram of this should be produced to demonstrate the options available to the developer. Second by Duraine. Votes as follows: Peterson - aye; Messina - aye; Duraine - aye; Krebs - nay; Povolny - aye. Motion Carries.

Motion ADM 00400 by Duraine to approve the summary publication format. Second by Messina. Votes as follows: Peterson - aye; Messina - aye; Duraine - aye; Krebs - aye; Povolny - aye. Motion Carries.

Direction - Freeway District Zoning Map

A request was made to change the zoning and create a commercial Campus district and look at the CR district to allow other uses. The consensus was not to move the light industrial further north on Hornsby Street. Does the council want to direct the Planning Commission to work on the zoning districts on the zoning map? How does this affect the original vision and financial model that was developed when the zoning made came into place and can that be absorbed with hookup fees, for example if a landscaping business developed in a retail area the city would lose water hookup fees. The City Administrator explained that if a financial analysis is desired then the council would direct staff to work with the financial consultant. The direction was the Campus district should be looked at to determine where it would go and what it would be, in addition staff should work with the financial consultants regarding financing of the water and sewer systems and bonds for the land, in conjunction with deferrals, hookup fees and timing of money. A cash flow analysis to see what will happen to the actual interest that the city is paying every year and extrapolate that out over the years, the Deputy Treasurer would look into this and give estimates.

11. PUBLIC OPEN FORUM

Terry Baty 18324 Bender St and Arlie Post 9241 181st Avenue

Mr. Baty is opposed to the Bender Street project and wants to keep the rural atmosphere. Mr. Baty said the vote did not meet the policy and he asked why Ms. Post was not given 2 votes if she's being assessed for 2 lots and why were the people who are being charged half a lot getting a full vote? Mr. Baty said the process needs to stop as he feels it is illegal. Mr. Baty passed out a copy of a special assessments report.

Ms. Post said the letter sent to the residents for their vote stated the policy for ordering a project is 51%. Ms. Post said she doesn't think her property should be charged for more than 1 lot. Ms. Post said her property is eligible for green acres and she plans to apply for this. Ms Post said she has 2 agricultural production operations (goat herds) going on and plans to expand these ventures, she does not see potential for subdividing her property. Ms. Post is asking the council to reconsider the project, if this is not possible then her request is to change her assessment to 1 lot which would increase other property owners' assessment by \$387.00.

Mayor Dave Povolny thanked Mr. Baty and Ms. Post for their input and said

that this would be addressed later in the agenda.

12. MOTION - COLUMBUS CROSSWALK POLICY (PAGES 26-32)

Michael Healy, Planning Intern for the City presented tonight. A power point presentation and sample Crosswalk Policy was included in the agenda packet. Mr. Healy explained the purpose for crosswalks and reasons crosswalks should not be installed. The first step is field data review of problem areas. The action is approval of the draft policy.

Motion ADM 05400 by Peterson to approve Crosswalk Policy 14-01. Second by Duraine. Votes as follows: Peterson - aye; Messina - aye; Duraine - aye; Krebs - aye; Povolny - aye. Motion Carries.

13. MOTION - 2015 ANOKA COUNTY SHERIFF'S OFFICE CONTRACT (PAGES 64-71)

Three copies of the Anoka County Law Enforcement Contract No. C003579 – 2015 Law Enforcement was included in the agenda packet. A letter dated July 29, 2014 regarding the processing for the contract was also in the agenda packet. The action is approval of the contract. The Sheriff Department drafted this contract based on discussions at the workshop. The direction from council was for the attorney to review the contract before approval.

D. STAFF & CONSULTANT REPORTS

14 ENGINEER REPORT

Neighborhood Meeting Petition (153rd Ave.) (Pages 53-55)

A neighborhood meeting petition for road improvement of 153rd avenue was included in the agenda packet. The action is direction to conduct a neighborhood meeting. This would be a project for next year. Pam Reeves and Coleen Canine who organized the petition were in attendance tonight and they know this would be a spring 2015 project. This project was before the council in 2008 and did not go forward. The Engineer displayed a map of the area at this time. Residents on Zodiac Street support the 153rd project. The Zodiac Street residents would be invited to this meeting also. The meeting will be scheduled for some time in September.

Motion PWE 01200 by Krebs to order a neighborhood meeting for residents of 153rd Avenue and Zodiac Street from Potomac Street to Zodiac Street to determine the process and cost of paving this road. Second by Messina. Votes as follows: Peterson - aye; Messina - aye; Duraine - aye; Krebs - aye; Povolny - aye. Motion Carries.

Motion - Approve Resolutions ~~Order Project~~/Bids/GO Bonds Road Improvement for Projects 2014-1 & 2014 -2 (Pages 33-51 & A2-3)

At the last meeting the City Council made a motion to order Improvement and Preparation of Plans for 177th Lane between Notre Dame Street and Heidelberg Street, 178th Lane between Notre Dame Street and Heidelberg Street (City Project 2014-1) and Bender Street between 181st Avenue and 184th Avenue, and 184th Avenue from Dimaggio Street to its west terminus (City Project 2014-2).

A resolution (page 33 of the agenda packet) ordering improvement and preparation of plans was included in the agenda packet for Bender Street between 181st Avenue and 184th Avenue, and 184th Avenue from Dimaggio Street to its west terminus (City Project 2014-2). The action is approval of the resolution.

The Attorney explained that there was some question as to the legality of the vote taken for this road improvement (Bender/184th/Dimaggio) and he said there was no problem with the vote, a simple majority is needed for a road improvement project. The Attorney clarified again that the only people who actually “vote” is the council, the policy is guidance only and is not Statute. A 4/5th's vote is not required. In light of this, the resolution on page 33 of the agenda is not necessary.

Is the policy of 51% binding?

The Attorney replied that Mn Statute has to be followed to the letter, ordinances are local laws and have to be followed to the letter (i.e. the IUP earlier tonight) policy on the other hand is guidance to the council and can be modified on any given night and it can be changed. A claim based on policy will not stand up. The council still has legal authority to order the project. The count from petitions received back from residents was 11 to 11.

The options available to the resident is:

- Challenge the project
- Appeal the assessment
- Seek green acres deferral

The City Administrator explained that there are 2 other letters in the agenda additions, one from Mary Jo Meadow and an email from Dan Thill. The letter from Ms. Meadow said her letter was not read at the July 23rd meeting. The City Administrator explained that the letter was presented to the council in the agenda packet, however unless there is a specific request that it be read into the record that is not done.

Approving plans and specification and ordering advertisement for bids

A resolution approving plans and specification and ordering advertisement for bids was included in the agenda packet for 177th Lane between Notre Dame Street and Heidelberg Street, 178th Lane between Notre Dame Street and Heidelberg Street (City Project 2014-1) and Bender Street between 181st Avenue and 184th Avenue, and 184th Avenue from Dimaggio Street to its west terminus (City Project 2014-2). The action is approval of the resolution.

Motion ADM 05000 PWE 01200 by Peterson to approve Resolution 14-17 Approving Plans and Specification and Ordering Advertisement for Bids for 177th Lane between Notre Dame Street and Heidelberg Street, 178th Lane between Notre Dame Street and Heidelberg Street (City Project 2014-1) and Bender Street between 181st Avenue and 184th Avenue, and 184th Avenue from Dimaggio Street to its west terminus (City Project 2014-2). Second by Krebs. Votes as follows: Peterson - aye; Messina - aye; Krebs - aye;

Povolny - aye. Motion Carries. (Council Member Duraine recused himself from the vote.)

Can the council change the assessment from 2 to 1?
That would be brought up at the assessment hearing.

General Obligation Bonds

A Resolution was included in the agenda packet. The loan amount will not be voted on tonight as the contractor bids are not in for the road projects. The bond sale will be delayed for three weeks. Bids will be received on September 4th and presented on September 10th.

Direction - DiMaggio Street Turnaround - Road Improvement

At the last city council meeting The City Administrator said she spoke to Patrick Shearen who said the easement on his property is used as egress/ingress (and not a public easement) to the north 2 lots on Dimaggio Street. The Engineer displayed a map of Bender Street/184th Avenue. The Engineer said it was determined that the property fronting Dimaggio Street is not benefitting. The Engineer met with the property owner who agreed with paving the turn around as long as he didn't lose any rights. The Engineer recommends taking the money out of the blacktop fund to blacktop the turnaround portion. The Attorney noted that if someone grants permission for use it doesn't mean the city then takes ownership of that area.

Motion PWE 01200 by Peterson to pave the turnaround with money from the blacktop fund. Second by Messina. Votes as follows: Peterson - aye; Messina - aye; Krebs - aye; Povolny - aye. Motion Carries.

Council Member Duraine did not participate in this discussion or vote.

Update/Direction John Brown Property (Enclosure - Map)

An aerial map of the Winnicki Ditch Survey from Rice Creek Watershed District (RCWD) was included in the agenda and displayed at this time. Title was reviewed, and it was discovered that there is a road easement over a portion of the Winniki property, this will not help with drainage ditch however.

Update - Paul Brihn Culvert/Water Issue 161st Ave. (Page 52)

A letter dated August 7, 2014 from the City Engineer regarding the 161st Avenue drainage concern and Hidden park was included in the agenda packet. The Engineer reviewed the background and his conclusion at this time. A map of the area was displayed at this time. The question posed is if a pond was built would it help and what would it cost. A 2 foot deep 150 x 150 foot pond would cost about \$15,000 and may not help. A wetland delineation is not in the estimate and that would be the next step. The consensus was to pursue the suggestion made by Council Member Messina at the last meeting to meet with other property owners in the area to see if they want to work on a private ditch system.

15. ATTORNEY REPORT

Motion - Resolution PH for Vacation (portion) Camp III Road (Pages 56-57)

A resolution was included in the agenda packet to set a public hearing to vacate a portion of Camp 3 Road. The action is approval of the resolution.

Motion ADM 05000 PLZ 02300 by Peterson to approve Resolution 14-18 Setting a Public Hearing on September 10, 2014 to Vacate a Portion of Camp 3 Road Northeast in the City of Columbus, Minnesota. Second by Duraine. Votes as follows: Peterson - aye; Messina - aye; Duraine - aye; Krebs - aye; Povolny - aye. Motion Carries.

Motion- Chapter 13 & 4 Municipal Code Amendments (Pages 58-60)

An ordinance amending Chapter 4 – Licensing Section 4-805 b. was included in the agenda packet. The action is approval of the ordinance.

Youth Service Bureau gambling inspection

The City Administrator and Attorney met with Tracie Wilson and Kyle Winkler and found everything to be in order. Electronic pull tabs were not doing as well but the regular pull tabs were. The Youth Service Bureau raised \$13,000 in 2013 and they are on track to raise \$30,000 this year. The recommendation is to reduce the administrative fee from 3% to 2%.

Motion ADM 05000 by Peterson to approve Ordinance 14-07 Amending the City of Columbus Chapter 4 – Licensing as depicted on page 58 of the agenda packet. Second by Krebs. Votes as follows: Peterson - aye; Messina - aye; Duraine - aye; Krebs - aye; Povolny - aye. Motion Carries

An ordinance amending Chapter 13 – Building Code was included in the agenda packet. Amendments were made to sections 13-202, 13-204 and 13-310 as depicted on page 59 of the agenda packet. The action is approval of the amendments. These are housekeeping amendments recommended by staff.

Motion ADM 05000 by Peterson to approve Ordinance 14-08 Amending the City of Columbus Chapter 13 – Building Code. Second by Krebs. Votes as follows: Peterson - aye; Messina - aye; Duraine - aye; Krebs - aye; Povolny - aye. Motion Carries.

16. MAYOR & CITY COUNCIL MEMBER'S REPORT

Council Member Peterson

The Public Works Advisory Board met this week, discussion regarding vehicles on schedule for next year and crack filling is taking place currently.

Council Member Messina

Council Member Messina wanted to clarify that he does not support removing the Tree Board and Park Board.

Council Member Duraine

Centennial Fire District Update

The firefighters in the district got the necessary number of signatures on a petition not to dissolve the fire department, this will be on the ballot this fall.

Forest Lake Contracting/Johns Black Dirt

At a previous meeting Council Member Duraine asked about tracking the number of trucks going out of 189th Street. According to the contract they are authorized to mine a maximum of 340,000 cubic yards, who is keeping track or checking this because currently the city is tracking days only. The City Administrator explained that FLC is reporting to the city, the city is not tracking this. The Engineer is approved to conduct three inspections per year at the site. The Engineer has not conducted any inspections yet. Council Member Duraine said his concern is if FLC does intense hauling they could get to the 340,000 cubic yards long before they get to the 160 days and how would the city know. Another concern is are the loads going out on the north end (to home building jobs or other jobs) or the material being sold to other contractors counted toward the total cubic yards.

The Attorney said the council could look at FLC's hauling records to see what jobs they were working and how much material they brought into those jobs. The Attorney suggested that the city revisit this question at the end of the season with FLC to make them aware that this is a provision of the contract and have them document what they've done for the year. The city should ask for their hauling records coming out of the Johns Black Dirt location, then FLC knows that the city is watching the amount material they are removing from the area. All amounts including any sales they make to other contractors are to be included in the total cubic footage reported.

The City Administrator displayed the hauling report at this time. This report is uploaded to the website. The Attorney added that the intent of the agreement was all loads coming out of the pit no matter what road is used should be reported.

Council Member Duraine added that he would still like to meet with Wyoming to discuss options for using the north road (189th/250th). Mayor Povolny suggested that this be taken up after the upcoming elections.

Council Member Krebs

No report.

Mayor Dave Povolny

(Mayor - Constitution Week) (Pages 61-63)

A request from the Daughters of the American Revolution, Anoka Chapter was received requesting the City recognize September 17 through the 23rd, 2014 as the two hundred twenty-seventh anniversary of the drafting of the Constitution of the United State of America by the

Constitutional Convention. Several sample proclamations were included in the agenda packet along with a final proclamation.
This topic will be continued to the next meeting.

17. Deputy Clerk Report

No report.

18. City Administrator's Report

Motion - 9120 Lake Drive - Accessory Building Setback (Enclosure - Maps)

An aerial of the property was included in the agenda packet. The City Administrator explained that during the workshop meeting discussion regarding this property and the setback for an accessory building. The determination is the house faces Lake Drive so the front of the property is Lake Drive and the setback would be measured from Lake Drive. The property owner would be able to build the accessory building to the side or rear of the house at 51 feet.

Motion PER 00700 by Peterson to approve allowing the setback measurement from Lake Drive so the property owner can build the accessory building to the side or rear of the house at 51 feet. Second by Krebs. Votes as follows: Peterson - aye; Messina - aye; Duraine - aye; Krebs - aye; Povolny - aye. Motion Carries.

Questions – Kelly Subd/Guidelines Electronic Communications/Workshop/Check/Ad (A4-14)

Kelly Subd/

A letter dated June 30, 2014 regarding waiver of certain items for preliminary plat and final plat was included in the agenda packet for a new company Perishable Express. The request is combining the preliminary and final plat into one step. The staff recommendation is to grant the waiver.

Motion PLZ 01400 & PLZ 01300 by Peterson to approve combining the Preliminary Plat and Final Plat into one step for city review and approval for the property that fronts Lake Drive currently owned by B&M of Forest Lake, LLC for the company Perishable Express. Second by Krebs. Votes as follows: Peterson - aye; Messina - aye; Duraine - aye; Krebs - aye; Povolny - aye. Motion Carries.

Guidelines Electronic Communications

A draft guideline was included in the agenda additions. This is in preparation of distributing the Ipads to the council. There is no action required tonight. Any comments can be submitted to the City Administrator.

Workshop

A request was made for a workshop, the person making the request is available next Wednesday at 7:00 pm. This is for a potential business in the Freeway District. The Ipads will be available at this time also.

Check

The escrow checks from the development agreement on Zodiac Street were issued back to the property owners based on Anoka County property records. One property owner wants the check to be reissued to him solely, the property records listed 2 names as property owners.

The Attorney said that unless they come in with clear instruction from their Attorney(s) the city has no further action to take at this time. The direction by council is not to reissue the check and to direct staff to follow the City Attorney's recommendation.

Ad

Two Public Works Maintenance Worker ads were included in the agenda additions. The City Administrator would like to publish one of the ad's there were 2 versions. The consensus of council was to publish the shorter ad to save advertising costs.

Motion HRS 03500 by Peterson to publish the version of the Public Works Maintenance Worker as depicted on page A13 of the agenda additions. Second by Krebs. Motion Carried.

Treasurer's Report

Receipts:	\$51,613.36
Disburse:	\$163,827.03
Balance:	\$2,281,928.72

E. ANNOUNCEMENTS & REMINDERS

- Planning Commission Meeting 08/20/14
 - ▶ Calendar of Meeting (**Page 72**)

F. ADJOURNMENT

Motion by Krebs to adjourn. Second by Messina.

Meeting adjourned at 10:26 p.m.

Respectfully Submitted:

Emilia S. Robinson

Deputy City Clerk