

CITY OF COLUMBUS  
ECONOMIC DEVELOPMENT AUTHORITY MEETING  
June 11, 2014

The June 11, 2014 Economic Development Authority meeting for the City of Columbus was called to order at 6:07 p.m. by President Dave Povolny at the City Hall. Present were EDA Commissioners Denny Peterson, Bill Krebs; Jessie Messina (6:25pm) and Jeff Duraine, Executive Director Elizabeth Mursko; Attorney Bill Griffith, Jr., and Assistant Secretary Emmy Robinson.

Also in attendance:

Absent: None.

**APPROVAL – MINUTES May 14, 2014, 2014 EDA minutes**

*Motion* by Duraine to approve the Minutes of the May 14, 2014, 2014 EDA meeting as written. Second by Peterson. Motion carried.

**AGENDA APPROVAL**

*Motion* by Peterson to approve the Agenda presented. Second by Duraine. Motion carried.

**NEW BUSINESS**

Discussion — 2015 Budget HRA Levy Notification (Pages 1-3)

MN Statute 275.067 regarding special taxing districts (EDA/HRA) and Certification of Levy was included in the agenda packet. The county must be contacted by July 1<sup>st</sup>. The recommendation is to write a letter to the county auditor intending to have a special taxing district levy. The amount does not need to be disclosed at this time.

**Motion ASG 02300 by Duraine to direct staff to write a letter to the county auditor informing them that the City of Columbus intends to have a special taxing district levy for 2014. Second by Peterson. Votes as follows: Peterson - aye; Duraine - aye; Krebs - aye; Povolny - aye. Motion Carries.**

Discussion — BRE Task: TIF and other development Incentives application and website preparation (Page 4)

At the Planning Commission joint meeting a task list was created. TIF and other development applications was one of the items on that list. An email from Julie Eddington with Kennedy & Graven was included in the agenda packet. The suggestion was to create three one page sheets with quick and easily understood descriptions of the basic subsidies available, TIF, Abatement and EDA revolving loan fund. These provide information for potential developers and would be written as a marketing tool. In addition, one application for development assistance that could be applicable to any type of assistance requested was suggested. The cost for Ms. Eddington to create the documents would be \$150/hour for approximately 4 to 5 hours, if a meeting to discuss the work was needed the time would increase to 5 or 6 hours.

**Motion HRA 01100 by Duraine to approve spending \$150 per hour up to 6 hours (\$900) for Kennedy & Graven to produce the forms as indicated in the email dated May 30, 2014. Second by Peterson. Votes as follows: Peterson - aye; Duraine - aye; Krebs - aye; Povolny - aye. Motion Carries.**

Website Preparation

A copy of the new Business Directory section of the website was included in the agenda packet and reviewed at this time. Businesses can complete the form on the Economic Development Business Directory Section and their information will be listed on the website.

**OPEN BUSINESS**

Review - 2014 Goals (Page 21)

A 2014 EDA Goals list was included in the agenda packet. The City Administrator reviewed the goal list at this time.

Legislative Update

Senator Benson is supporting the city on the road/bridge upgrade for TH97 and has asked to be kept up to date on this project.

Billboard vinyl

The new vinyl has been up; it will be rotated with the residential billboard.

Additional Fiber Access

The City Administrator had a meeting with a representative discussing the Lake Drive area. The area was expanded from what has been looked at in the past.

**COMMITTEE OPEN DISCUSSION**

Freeway Sign

There was discussion regarding a sign at the land the city owns. The understanding was this would be a marketing expense. The consensus was what is allowed by ordinance is not large enough. The allowed size is 64 square feet for each parcel.

**EXECUTIVE DIRECTOR'S REPORT**

Planning & EDA Intern Update

A candidate has been selected; he will start Monday and will work for 10 weeks. The Planning Commission will be in attendance tonight to review the zoning ordinance.

Treasurer's Report

100 EDA General Fund Loan	\$829,031.82
240 EDA Fund	\$XX
480 EDA Quad 35 Project Fund	\$3,096,224.00 (Land Value)
481 EDA Quad 35 Bond Fund	\$XX
482 EDA Quad 35 RESERVE Fund	\$419,344.00

Set Next Meeting Date: Next regularly scheduled meeting July 9, 2014 6:00 pm

ADJOURNMENT

*Motion* by Duraine to adjourn. Second by Krebs

Meeting adjourned at 6:31 p.m.

Respectfully Submitted:

Emilia S. Robinson  
Assistant Secretary EDA