

City of Columbus Park Board Meeting

April 18, 2013, 6:30 p.m.

Call to Order

Terry Phinney called the meeting to order at 6:35 p.m.

Roll Call

Members Present: Sandie Wood, Jim Ingalls, Marilyn Didling, and Terry Phinney.

Members Absent: Bob Bodene, Jo Keyes, and Andrea Messina.

Also Present: Council Member Jeff Duraine, Public Works Superintendent Jim Fraley, and Secretary Karen Boland.

Introduction of New Member

New Park Board member Marilyn Didling was welcomed.

Approval of Minutes

Sandie Wood made a **motion** to approve the February 21, 2013 minutes. Second by Jim Ingalls. Motion was approved.

Agenda Additions or Deletions

None.

Treasurer's Report

Park Fund ending balance for 3/31/13	\$47,476.68
Park Capital Fund ending balance for 3/31/13	\$18,291.96
Park Land Fund ending balance for 3/31/13	\$17,415.47

City Administrator's / PW Superintendent Report

Jim Fraley said he would address issues under the business items.

New Business

a) Review – Budget Update (next meeting)

The 2013 budget will be updated at the next meeting.

b) Discussion/Motion – Arbor Day Participation

Sandie Wood made a **motion** that the Board choose not to participate in Arbor Day Events on May 4th. Second by Marilyn Didling. Motion was approved.

c) Response – Suggestion Box

Members were made aware of a suggestion placed in the suggestion box to have trash cans closer to the trail in winter to encourage dog owners to deposit dog waste in trash cans. Cans too far off the trail were not being used when snow made them tough to access. Jim Fraley reported that a can was moved next to the trail upon receipt of the suggestion. Next year they will try to keep a path cleared to the shelter, so the trash receptacle can be tucked under the shelter, keeping it free of snow.

Old Business

a) Ball Field Fence

Jim Fraley said 40 feet of fencing is needed to extend in front of the 1st base bleachers on Field #1, and 40 feet is needed to extend in front of the 3rd base bleachers. He got one quote so far on the 80 feet of fencing, and is waiting on a second. The quote was for \$2200. Members asked for Jim's recommendation. He recommends waiting for the second quote.

b) Swing set Curbing, and

c) Concrete Pads for Bleachers and Picnic Tables

Jim Fraley gave handouts to Members showing the concrete needs. The border needed around the swing set by the tennis courts is approximately 132 feet. For City Park: four 4'x10' concrete pads are needed under equipment boxes, three 10'x10' concrete pads are needed under tables, and two 8'x24' concrete pads are needed under bleachers. For Hidden Park: one 10'x10' concrete pad is needed under the table, and one 3'x 8' concrete pad is needed under the bench. One quote has been received for \$5000. This includes the border and all pads installed. Jim said the contractor also understands that the concrete will need to be wheeled in in places. He got only one quote. If the Board is interested in going ahead with this, he recommends getting another quote. Board members think that is worthwhile.

d) Timber Barriers

At the last meeting, the Board agreed City Administrator Elizabeth Mursko should discuss the removal of the barriers with the Risk Safety Officer from the League of MN Cities. The Safety Officer has not yet been out to visit.

e) Estimate for Paving Main Parking Lot

Jim Fraley received an estimate of \$25,000 to pave the main parking lot. The Board decided not to act on this right now. Jim said the cost may be

slightly lower if the City is having another overlay or road project done around the same time.

f) Phase 3 of Playground Installation

At the last meeting Board members asked to find out what steps must be taken to move forward, and what the total cost would be to acquire the remaining playground equipment and complete the installation. The quoted total price to complete Phase 3 is \$7232.00.

Jim Ingalls made a **motion** to recommend to the City Council that the quote from Commercial Recreation Specialists be accepted, in order to complete Phase 3 of the City Park playground. Second by Terry Phinney. Motion was approved.

Jim Fraley was asked to find out the cost of a load of woodchips for the playground, and let the Board know at the next meeting.

g) YMCA Park Play Days Update

The YMCA Play Days program is scheduled for Session 1 – 6/10 thru 7/11 (no 7/4) and Session 2 – 7/15 thru 8/15. Both sessions meet Monday thru Thursdays from 1-4 p.m. Children 4-12 years old are eligible. Kids will be separated into two groups: 4-7 year olds and 8-12 year olds. The fee is \$80/child per session.

The YMCA told the City they are working with their marketing people to get flyers for distribution in the Forest Lake Area Schools.

Jim Fraley reported that he will see about getting the cracks in the tennis court filled when road cracks are being filled.

Council Member Jeff Duraine brought up the new set-up for park maintenance. Instead of hiring a seasonal worker for up to 32 hrs./wk., May through October, the City Council has contracted with RVS (the mowing contractor) for one year. RVS will drag and mark the fields, haul garbage, etc. Ryan of RVS will use his own equipment, but the City will provide the drag, chalk and other materials. He will perform park maintenance duties on Mondays and Thursdays. Approximately \$14,500 is coming out of the park budget for these services.

Jim Fraley pointed out that if the contract for park maintenance work does not work out, a pick-up will be needed. The S-10 was used in the past by seasonal park workers. Jim suggested the Board consider getting rid of the S-10. The City will be getting a new truck in July, and then the Board will be able to buy the F-150 which is currently used by the City.

Sandie Wood made a **motion** to sell Unit #88, the S-10 GMC truck. Second by Jim Ingalls. Motion was approved.

Terry Phinney asked about the old tractor. Jim Fraley recommended keeping it, at least until it is replaced.

Jim Fraley said there are mole issues in City Park in a couple of areas. They do not affect the fields. He will check with Houle's and ChemLawn for recommendations on getting rid of the grubs which attract the moles.

Next Meeting

The next meeting will be May 16, 2013 at 6:30 p.m. in the Public Works Building.

Adjourn

Jim Ingalls made a motion to adjourn. Second by Marilyn Didling. Meeting was adjourned at 7:48 p.m.

Respectfully Submitted

Karen Boland, Recording Secretary